

Natick Housing Authority Special Board Meeting

Place of Meeting

Robert Ryan Community Hall
Coolidge Gardens
4 Cottage Street
Natick, MA 01760

Date and Time

Thursday, February 4, 2016
6:30 PM

AGENDA

1. 6:30 Meeting Opens/review of agenda and desired outcomes

2. 6:35 Approval of Minutes: December 10, 2015; January 5, 2016(vote)

3. 6:45 Financial Review and Updates

- Monthly Reports update
- Expense Listing; Rental Assistance Rent Roll; Monthly/Quarterly Operating Statements **(vote)**
- CFA Amendment #9; 5001-discussion **(vote)**
- CFA Amendment #10; 5001-discussion **(vote)**
- Contractor Authorized Signatory Form **(vote)**

4. 7:00 Physical Plant Updates

- NHA Reserve Project-Cedar Gardens, Forest Green, West Hill Park-painting-Project#202091-WorkOrder; approval and **vote**; cleaning; power washing-update
- Project#202079 UST removal-update-Low Bid approval **(vote)**;additional Fees/Irwin Engineers-monitoring of Release Abatement Measure(RAM)**(vote)**
- Project#202088 Kitchen Cabinet/Flooring Replacement-update
- Town of Natick's proposed improvements to Cottage Street/Rt.27 Intersection-discussion

5. 7:30 Offline Units

- Project#202078 Conversion of Congregate Housing-update
- Project#202081 6 Plain Street-unit rehab-Owner/Contractor Agreement **(vote)**

6. 7:45 Staffing Updates

- Executive Director Evaluation and Salary Adjustment

7. 7:50 Organizational Updates

- NHA To-Do List Review

8. 8:00 Other Business

- Board Member Concerns
- Executive Director Comments
- CGTO-comments

9. 8:15 Review Desired Outcomes and Next Steps

10. 8:20 Meeting Ends