

# Natick Housing Authority Annual Board Meeting

## Place of Meeting

Robert Ryan Community Hall  
Coolidge Gardens  
4 Cottage Street  
Natick, MA 01760

## Date and Time

Thursday, April 14, 2016  
6:30 PM

## **AGENDA**

### **1. 6:30 Meeting Opens/review of agenda and desired outcomes**

### **2. 6:35 Approval of Minutes: March 10, 2016; March 28, 2016(vote)**

### **3. 6:45 Financial Review and Updates**

- Monthly Reports update
- Expense Listing; Rental Assistance Rent Roll; Monthly/Quarterly Operating Statements **(vote)**
- Reorganization of the NHA Board as required by the By-Laws to elect/appoint the Chairman, Vice-Chairman, Treasurer & Asst. Treasurer**(vote)**
- Fenton, Ewald & Associates-Accounting Services contract for FY2016 **(vote)**
- Open Meeting Law Guide-discussion
- DHCD Agreed Upon Procedures (AUP)-discussion
- Section 8-HCVP/MRVP FY2016 Income Limits **(vote)**

### **4. 7:00 Physical Plant Updates**

- Project#202091-Painting/cleaning hallways at Cedar Gardens-update
- Project#202092 power washing-Bids due 4/27/2016
- Project#202079 UST removal-update
- Project#202088 Kitchen Cabinet/Flooring Replacement-update
- Project#202098 Paving; additional parking @ Coolidge Gardens-
- Project#202099 DHCD Planning Grant-asbestos removal at Cedar Gardens 667-1-discussion
- Project#2020100 Emergency water main break 667-4-discussion
- Natick Service Council-request to add an additional entry-discussion
- Dept. of Public Safety-Elevator fines-discussion

### **5. 7:30 Offline Units**

- Project#202078 Conversion of Congregate Housing-Low Bid **(vote)**
- Project#202081 6 Plain Street-unit rehab-Change Order#1 **(vote)**

### **6. 7:45 Staffing Updates**

- Administrative Assistant job posting-update

### **7. 7:50 Organizational Updates**

- NHA To-Do List Review

### **8. 8:00 Other Business**

- Board Member Concerns
- Executive Director Comments
- CGTO-Update/comments

### **9. 8:15 Review Desired Outcomes and Next Steps**

### **10. 8:20 Meeting Ends**