

WEST NATICK FIRE STATION BUILDING COMMITTEE

MEETING MINUTES

Meeting date: June 1, 2016

Attendants:

Andrew London	Present
Daniel Dow	Absent
Danny Hartwell	Present
John Austin	Present
John Ciccariello	Present
Martha White	Present
Nick Mabardy	Absent
Patrick Hayes	Present
Rick White	Present
William Schoenig	Absent

OLD BUSINESS:

- Approval of 5.18.16 meeting minutes – Approved.

NEW BUSINESS:

- Discussed the RFQ Owners Project Manager (OPM) for time table outline. It was noted that this is not for the building committee to decide and would need to come from the Board of Selectman.
- Discussed that all building committee members should review the RFQ for the OPM and submit comments back to Martha W. and John C. no later than next Wednesday (June 8, 2016).
- Sub committee was formed and approved – Martha W., John C., and Andrew L. to review submitted comments and incorporate into the draft RFQ.
- Martha W. Stated that the board doesn't need to go to Board of Selection to proceed to advertisement.
- Discussed that the ad for OPM would need to be advertised for a minimum of 2 weeks but the reality is that 4 weeks is needed for advertising and for the potential OPM to submit.
- Discussed and agreed that the preferred option is for the OPM to submit a fee proposal as part of their proposal. Rank by qualifications and interview.
- Discussed that project could be ready to go to town for vote by the March town meeting.
- Briefly reviewed the current site drawing.

- Meeting adjourned at 7:15 PM
- Next meeting on the 6.15.16

ASSIGNMENT:

- Comments from draft OPM by Wednesday June 8, 2016

Minutes approved June 29, 2016