

BOARD OF SELECTMEN

Natick Town Hall

September 9, 2013

6:15 p.m.

The meeting was called to order by the Chair Carol A. Gloff at 6:20 p.m.

PRESENT: Carol A. Gloff, Joshua Ostroff, Nicholas S. Mabardy, Charles M. Hughes, Richard P. Jennett, Jr.

ALSO PRESENT: Martha L. White, Town Administrator; Donna Challis, Executive Assistant

WARRANTS: Payroll warrants were signed by the Board of Selectmen on September 9, 2013 in the amount of \$1,142,242.15. This figure was included in total warrants signed by the Board of Selectmen of \$2,537,854.37.

EXECUTIVE SESSION

Mr. Hughes, seconded by Mr. Ostroff, moved to enter into executive session to discuss matters pertaining to litigation, deployment of security personnel, and non-union personnel negotiations. By roll call vote the Board voted unanimously to enter into executive session. At 6:23 p.m. the Board entered into executive session after announcing that the meeting would return to open session. The Chair further announced that discussion of litigation, deployment of security personnel, and non-union personnel negotiations in open session would have a detrimental effect on the Board of Selectmen's negotiating position.

The open session was reconvened at 7:15 p.m.

CITIZENS CONCERNS

a. Parking Tickets Issued During Food Truck Festival

Lincoln Street resident Kathy Sorabella complained that No Parking signs went up on her street during yesterday's Food Truck Festival. The signs went up in the morning and within two hours herself and her husband got parking tickets. The Police told them they couldn't help her with the tickets.

Ms. Sorabella said she didn't know about the festival and had not received notice of the parking ban so she was shocked to see all the tickets. Mr. Ostroff said would he deal with the issue, but her concern was with trying to re-register her car and she would like the Board to follow-up on it.

Mr. Ostroff thanked Ms. Sorabella for reaching out and noted that he had a conversation with the Town Administrator who can address it with the Police Department. A number of streets were posted No Parking for emergency vehicle access. What was at issue was when the notice went up. He believed the Town Administrator and Police Chief would get a report and there would be a recommendation. This will take some time to get it sorted out but no one on Washington or Lincoln should be concerned with getting a lien on their car. He didn't want to say how it would turn out because it was not for him to say.

Mr. Hughes pointed out that resolution was time sensitive and Mr. Ostroff responded that he didn't think it would be more than a day or two. All the tickets have been identified.

Mr. Hughes questioned who decided to put up the No Parking signs. He (Mr. Hughes) didn't remember it coming before the Board. Mr. Ostroff explained that the Police Department did it on a temporary basis for events such as Natick Days, etc. and it didn't come before the Board.

Ms. Sorabella disputed Mr. Ostroff's statement, noting this was the first time a No Parking sign had been posted on Lincoln Street. The residents were confused and when tickets were put on their cars, they were appalled.

Mr. Hughes reiterated that he would like to know who decided to put up No Parking signs, what streets got posted, and if other streets had the same problem with ticketing. Ms. White believed there were 15 tickets in the downtown area in general.

Ms. White was asked to look into it and get back to Ms. Sorabella.

b. Food Truck Festival

Former Selectman and member of the Economic Development Committee Paul Joseph told the Board that from the feedback he received the Food Truck Festival was a success. The roads were kept open and there wasn't the congestion people were afraid of. There were a lot of concerns about the impact on the local businesses, traffic, and the Common, but by all accounts everything seemed to move very well.

How it was carried out was a tribute to the Town Administrator and the departments responsible for the planning.

Ms. Gloff commented that she was skeptical but thought the details were well worked out and the people she spoke to in the shops said they were quite busy. Overall it worked well.

CALIFORNIA PIZZA KITCHEN: APPLICATION TO MODIFY ALCOHOL LICENSE TO EXTEND SUNDAY HOURS

Representing California Pizza Kitchen was the manager, Jon Lombardo.

Mr. Lombardo advised that California Pizza Kitchen was thinking of doing a brunch and requested a modification of the alcohol license to allow serving on Sundays at 10:00 a.m.

In an email to the Board, the Police Department had no objection.

Mr. Hughes moved to modify the alcohol license held by California Pizza Kitchen for premises at the Natick Mall, to allow for the service of alcohol on Sundays to begin at 10:00 a.m. Seconded by Mr. Jennett and unanimously voted.

Documents - Letter from Jon Lombardo; email from Lt. Brian Lauzon

INTERIM COMPTROLLER VIRGINIA CAHILL: FISCAL 2013 FOURTH QUARTER UPDATE

Interim Comptroller Virginia Cahill gave an overview of the Town's fiscal performance for Fiscal 2013.

On the revenue side, Ms. Cahill advised that general fund revenues closed at 103.2% of budget for FY2013. Local receipts were at 138.71% of target as of June 30, primarily due to the following:

- 1) The budget projected for Other Excise does not include \$1.3 million of Collections designated for transfer to the Capital Stabilization Fund.
- 2) Miscellaneous non-recurring revenue of \$1,171,662 was not budgeted since it cannot be predicted when, or if, the funds will be received. That number was comprised primarily of:

Tax Title	\$ 129,504
2008 Retiree Drug Subsidy Reimbursement	\$ 224,217
FEMA Reimbursement - 3/10 Flooding	\$ 102,186
FEMA Reimbursement - 10/11 snow storm	\$ 84,252
Bond Premium Received due to Refunding	\$ 482,092
FEMA Reimbursement for 2011 hurricane	\$ 32,723

- 3) Licenses and permits closed at 136.88% and include an influx of permit revenue for the Mathworks and Chrysler 40B projects during FY13

Ms. Cahill continued that state aid received was as expected at 99.32% of projections.

100% of Enterprise Fund revenue has been recognized and booked as of June 30.

100% of Other Available Funds was recognized on July 1, 2012 for FY13

Real estate and personal property tax collections closed at a high level with a 99.14% average for both types of taxes.

Mr. Ostroff asked if there was a free cash certification. Ms. Cahill advised that it was just submitted last Wednesday.

Mr. Hughes inquired if this was the end of the retiree drug reimbursement. Ms. White noted that the reimbursement actually went to the West Suburban Health Group and they have voted to release the funds for 2007 and 2008. They have not as yet voted for 2009 and there was no commitment.

Mr. Hughes then asked if there were any other applications for FEMA reimbursement. Ms. Cahill believed there were some from this past winter's blizzard or Boston Marathon.

On the expense side, Ms. Cahill reported the general fund expenditures closed at 98.4% of budget as of June 30, 2013. Overall there were no departments

that came in over budget for FY13. This Highway Division of Public Works appears over expended; however, the total expenditure includes the FY13 expenditure for snow and ice of \$862,115 against a budget of \$150,000 thus producing an allowable deficit of \$712,115.

Ms. Cahill reviewed the Enterprise Funds. Water & Sewer closed at 94.3% of the budget for FY2013 while Water & Sewer revenues were at 160.3% of budget. The revenue exceeds the target primarily due to the following:

- 1) Connection fee revenues were high due to a large fee received in the amount of \$146,644 from MathWorks
- 2) A bond premium of \$122,500 was received for the June 2013 bond sale and refunding
- 3) Other Departmental Revenue includes \$375,000 for capital projects that were rescinded at the Spring 2013 Annual Town Meeting

The Golf Enterprise Fund expenditures closed at 96.1% of budget for Fiscal 2013 while revenues came in at 100.2% of target. The two sources that brought Sassamon revenues over target were:

- 1) A \$10,367 bond premium was received for the June 2013 bond refunding
- 2) The remaining excess of \$28,000 was an excess of user fees over the projected budget

Ms. Cahill confirmed that the revenue includes the subsidy from the Town.

Mr. Ostroff thanked Ms. Cahill for another report where the only surprises were good news. Ms. Cahill credited the efforts of everyone in the department and administration.

Document - Report from Virginia Cahill Interim Comptroller

PROCUREMENT OFFICER: AWARD ON-CALL ENGINEERING SERVICES CONTRACT
Appearing before the Board was DPW Director William Chenard.

Mr. Chenard requested the Board's consideration of doing another three year contract with Beta for on-call engineering services. He had looked at Beta's pricing and it wasn't the lowest but it wasn't the highest. It was mid-point.

In response to Mr. Hughes' inquiry as to when the contract ended, Mr. Chenard advised that it expired the end of 2012. Mr. Hughes recalled the Board having approved a contract with Beta to do a project at the last meeting and if the services contract expired the end of 2012, he questioned under what contract they have been operating.

Ms. White responded that amendments were done to the base contract for specific projects. Mr. Chenard added that the contract approved at the last meeting was independent of the services contract. It was a specific project with guaranteed pricing.

Mr. Chenard advised that the proposal was to do a three year contract on a fiscal year basis covering Fiscal 2014, 2015, 2016. It was felt it would be easier to track if it were on a fiscal year.

Asked about bidding requirements, Mr. Chenard advised that engineering services were exempt from 30B. Ms. White assured the Board that typically it went through a comparative pricing. She didn't know that we ever just picked the firm we liked the best.

Mr. Mabardy inquired as to the contract price and Mr. Chenard explained that in the contract there were prices for different engineering services. The Board wasn't voting to engage Beta in a contract. This kept them on call.

A motion was made by Mr. Ostroff to authorize the Town Administrator to execute a three year contract for on-call engineering services with Beta. The contract to expire June 30, 2016. Seconded by Mr. Jennett and unanimously voted.

Speaking to his motion Mr. Ostroff thought this was an oversight that the contract fell through the cracks, but he could speak to the quality of working with Beta. They have been very responsive.

Mr. Hughes understood Beta has provided great service, but the next time he needed more information. He would like to see a spreadsheet on their costs.

Document - Memo from Procurement Officer Peter Roche and DPW Director William Chenard

WARRIOR THUNDER MOTORCYCLE RIDE: REQUEST FOR PERMIT

Representing the Warrior Thunder Ride was organizer Darren Bean.

Mr. Bean noted they were requesting permission to come through Town approaching from Wellesley through Natick and exiting on Speen Street on September 14. Approximately 200 riders were anticipated and will be escorted by the Middlesex Sheriff's Deputies.

A motion was made by Mr. Hughes, seconded by Mr. Jennett, to issue a permit to the Warrior Thunder Motorcycle Ride to pass through the public ways of Natick on September 14, 2013. Unanimously voted.

Documents - email from Darren Bean; email from Lt. Brian Lauzon

REVIEW OF TOWN MEETING WARRANT ARTICLES

Article 2 - Personnel Board Pay Plan

Steve Levinsky, Chair of the Personnel Board, distributed the proposed pay plan for Fiscal 2014. He explained that the pay plan covered general government non-union employees. It created a structure and funding came through the normal budgeting process.

Mr. Levinsky described the five content changes in the pay plan. He noted the pay structure for Grades 2-6 (minimum to maximum) did not change.

- 1) The Personnel Board's recommendation was to lower the minimum of Grade 1 to \$32,000 as the result of positions from the golf course being transferred to the pay plan and Student Officers.
- 2) Two positions were being added to Grade 5: Deputy Town Administrator and Director of Finance. He noted the Personnel Board discussed the option of giving some added flexibility to the Town Administrator in replacing the current Deputy Town Administrator/Finance Director. Because the current incumbent was uniquely qualified to do that position, there was no surety of what talent may come in if it went out in the market place.

Mr. Hughes asked if the Board was being asked to approve one and Ms. Gloff responded that it was either or. There was the position of Deputy Town Administrator/Finance Director under Grade 6 or 2 individuals under Grade 5. If the Town Administrator finds the perfect candidate, it could continue as one person or it could be split.

Assuming the position would be filled by spring, Mr. Levinsky advised that it was the Personnel Board's intention to remove the position(s) not used from the plan.

- 3) The addition of two new positions to Grade 2: Special Assistant to the Director of Community Services and Special Needs Coordinator. Both positions were new to the pay plan but not new positions to the Town.

Mr. Jennett asked about job descriptions for each position and was told by Mr. Levinsky there were job descriptions for 100% of the positions listed.

A motion was made by Mr. Hughes, seconded by Mr. Ostroff, to support favorable action on Article 2. Unanimously voted.

Mr. Hughes commented that he was glad to see some consideration being given to whether one person could be found to replace the current Deputy Town Administrator/Finance Director.

Mr. Jennett stated that he too was pleased to see the possibility of a separate position for Deputy Town Administrator and Finance Director.

Documents - Memo from Steve Levinsky, Chair Personnel Board; copy of proposed pay plan

Article 10 - Rescind Authorized Unused Debt

Deputy Town Administrator/Finance Director Michael Walters Young recommended No Action on Article 10 at this time. \$750,000 had been rescinded at the Spring Town Meeting.

On a motion by Mr. Hughes, seconded by Mr. Jennett, the Board unanimously voted to support No Action on Article 10.

Document - Memo from Michael Walters Young

Article 18 - Capital Equipment

Article 19 - Capital Improvement

Mr. Walters Young reviewed the updated capital plan and list of capital to be funded under Article 18 along with the proposed funding sources:

Public Schools	Memorial Radio System	\$ 40,000
Police	Replace Police Cruisers	\$ 75,560
Police	Upgrade Video Lab Equipment	\$ 14,000
Fire	Replace Engine 5	\$ 520,000
Fire	Replace Turn Out Gear/Firefighter Protective Clothing	\$ 60,000
Fire	Dive Team Equipment	\$ 14,750
Public Works	Replace S-35 (Trash packer)	\$ 275,000
Public Works	Replace H-62 (street sweeper)	\$ 185,000
Public Works	Replace guardrails	\$ 10,000
Public Works	Replace Dumpsters	\$ 10,000
Public Works	Replace Rec bus #1	\$ 60,000
Facilities	Replace Boiler & DDC Controls (Cole Center) Re-appropriation Capital Stabilization Fund	
Facilities	Replace A/C Compressors - Wilson	\$ 100,000
Facilities	Replace DDC Controls - Ben Hem	\$ 150,000
Water/Sewer	Replace W-22 (dump truck w/plow)	\$ 220,000
Water/Sewer	Replace W-14 (backhoe w/plow)	\$ 135,000
Water/Sewer	Replace W-28 (truck w/plow)	\$ 53,000
Water/Sewer	Replace W-21 (1 ton work truck)	\$ 43,000
	Total	\$2,140,310

Funding Sources:

Capital Stabilization Fund	\$ 459,310
Tax Levy Borrowing	\$1,230,000
Water & Sewer Borrowing	\$ 355,000
Water & Sewer Retained Earnings	\$ 96,000
Reappropriated Funds	\$ 100,000

The review of the capital plan included an overview of the debt service and the projected debt spending for the next ten-twenty years. Mr. Walters Young noted that from here on out the debt will decline, but that did not include any new projects that may be added. The debt service per capita remains well within the recommended levels between 8-10.5%. It was the administration's belief that the issuance of debt should be timed so as to minimize fluctuation and the resulting impact on the operating budget.

For Fiscal 2014 the total capital request (equipment and improvement) is \$13,033,900.

Mr. Walters then reviewed proposed Capital Improvements under Article 19:

Public Schools	Replace Memorial Playground	\$ 100,000
Public Works	Drainage Improvements - Willow Street	\$ 350,000
Community Services	Cole North Field Improvements	
Community Services	Historic Restorations	\$ 15,000
Town Clerk	Preservation of Historical Documents	\$ 100,000
Town Clerk	Town Vault Storage	\$ 30,000
Community Development	Main Street Improvements	\$ 50,000
Facilities	Replace Windows - Johnson - Reappropriation Tax Levy Borrowing	
Facilities	Replace carpet - Lilja	\$ 45,000
Water/Sewer	Speen St. Sewer Work	\$ 220,000
		\$2,610,000

Funding sources:

Capital Stabilization Fund	\$ 340,000
Tax Levy Borrowing	\$3,475,000
Water & Sewer Borrowing	\$ 220,000
Receipts Reserved: Chrysler Rd	\$ 200,000
Reappropriated Funds	\$ 125,000

\$1,750,000 was originally included in the list under Public Works for roadway improvements on Pine Street, but DPW Director William Chenard advised it was removed because in discussions with the Town Engineer they were not prepared to ask for that money at this time. Because of the necessary permitting they wanted to make sure there was a solid engineering plan before asking for the money.

Mr. Mabardy recalled there being some money appropriated from some cell tower for Pine Street renovations. Neither Mr. Chenard nor Ms. White was aware of any such appropriation. Ms. Gloff thought it sounded vaguely familiar but didn't have any information.

Mr. Chenard noted there was design money appropriated, but he wasn't aware of any money in any other account.

Ms. White said she would ask the Finance Director to try to find if that money exists, but if it exists she didn't imagine it was sizable. She noted that the reason for the delay was that it has been a very tricky design process, the drainage in particular and the construction couldn't go forward as of yet.

In response to questions from Board members, Ms. White advised that the oldest fire truck would become the reserve. Typically the replacement fire engines have been purchased without being fully equipped but this one was being purchased fully equipped. Regarding the reappropriated funds as a funding source, Mr. Walters Young noted there was a surplus in previously appropriated capital articles and the only way to spend it was on like items. The recommendation was to appropriate \$100,000 from 2011 Spring Town Meeting.

Mr. Jennett pointed out that the general fund debt spending was close to \$5 million and it rolls down in five years to less than \$1 million assuming nothing further was borrowed. Was the intent to maintain the \$4 million with something new?

Mr. Hughes' response was, "yes".

Mr. Jennett asked about the age of the street sweeper and was told by Mr. Chenard that it was a 2006. He added that in the last year and a half a tremendous uptick in maintenance has been seen.

With respect to the trash packer, Mr. Chenard advised that it was the oldest.

Mr. Jennett inquired as to the funding for the Cole field improvements and Mr. Walters Young responded that it was from Chrysler mitigation funds.

Ms. White explained that this project was unique. The Natick Soccer Club approached the Town about needing artificial turf and working with Town Counsel the Soccer Club has agreed to pay half the bond costs for the life of the bond. Asked if there was a number associated with it, Mr. Walters Young advised that he hadn't run the number as of yet but the debt cost would be between \$1.5-\$1.7 million.

Before doing the field, Mr. Hughes wanted to be sure there was an agreement with Framingham about what they were going to do with the sewer line under the field. Ms. White noted the discussions were going reasonably well and the sewer line would have to be removed.

Seeing that Fire Station #4 was on the capital plan, Mr. Ostroff questioned if that was realistic. Mr. Walters Young explained that the administration wanted to keep it on the plan for a placeholder but frequently items were moved.

To Mr. Hughes inquiry as to what historic restoration under Community Services meant, Community Services Director Jemma Lambert advised that it was for improvement to plaques at various locations around the Town. Ms. White added that one in particular was a monument for Lincoln Square. The Historical Commission was working on their own five year capital plan for the use of these funds.

Mr. Jennett asked about the item on the capital plan under Community Development for street improvements. He was under the impression this wasn't going forward.

Mr. Ostroff explained that this was in the proposal on the expectation the outstanding issues will be addressed. If that was done those funds can be expended. Given the nature of the safety concerns on Main Street, the Town should be prepared to move forward with safety improvements.

Mr. Hughes moved to support Article 18 in the amount of \$2,140,310 with the funding sources as described. Seconded by Mr. Jennett and unanimously voted.

Mr. Hughes then moved to support Article 19 in the amount of \$2,610,000 with the funding sources described in the memo. Seconded by Mr. Jennett and unanimously voted.

Document - Memo from Town Administrator Martha White and Deputy Town Administrator Michael Walters Young.

SIGN WARRANT FOR SPECIAL PRIMARY ELECTION TO FILL THE CONGRESSIONAL SEAT VACATED BY EDWARD MARKEY

Mr. Hughes moved to sign the warrant for the October 15, 2013 special primary election to fill the Congressional seat vacated by Edward Markey. Seconded by Mr. Jennett and unanimously voted.

Document - warrant prepared by Town Clerk

NATICK CAB: TRANSFER OF ONE TAXI LICENSE

On a motion by Mr. Hughes, the Board unanimously voted to approve the transfer of Natick Cab's taxi license #5 from a 1997 Buick Park Avenue, registration TA26274 to a 2006 Dodge Caravan, registration TA26274. The motion was seconded by Mr. Jennett.

Documents - Letter from Daniel Gilbert of Natick Cab Company; email from Lt. Brian Lauzon

APPROVAL OF COMPLIANCE CERTIFICATE FOR SILVER HILL LANE FOR TRANSFER OF AFFORDABLE HOUSING PROPERTY

Ms. Gloff explained there was a unit for sale but the owner of 52 Silver Hill Lane, Unit 16 was unable to find a qualified affordable buyer. If someone cannot find a buyer that meets the criteria within a certain timeframe the owner can sell to a non-qualified buyer, but the property will continue to have a restriction on it. DHCD has approved the transaction.

To Mr. Hughes it looked like this happened because the Mall had to buy a certain number of affordable properties and they picked an area where it was difficult to sell because most were not owner occupied and banks wouldn't lend. He hoped that would be consideration in the future.

As a member of the Affordable Housing Trust, Ms. Gloff responded that the Trust has learned from experience.

A motion was made by Mr. Hughes to approve the sale of 52 Silver Hill Lane to a non-qualified affordable buyer. Seconded by Mr. Ostroff and unanimously voted.

Document - Memo from Joseph Merkel, Housing Officer; Local Initiative Program Compliance Certificate

KIDS CONNECT: REQUEST TO WAIVE FEE FOR ONE DAY ENTERTAINMENT LICENSE AND ONE DAY LIQUOR LICENSE

Mr. Mabardy stated that he was a member of the Kids Connect Board of Directors with no financial interest.

At the previous meeting the Board voted to grant Deb Sayre a one day Beer & Wine license and a one day entertainment license for an event sponsored by Kids Connect to be held at the Common Street Community Church on October 6, 2013.

On a motion by Mr. Hughes, seconded by Mr. Jennett, the Board unanimously voted to waive the fee for both the one day beer & wine license and the one day entertainment license for the Kids Connect event.

RIVERBEND SCHOOL: EXTENSION OF LICENSE FOR LEASE OF ELIOT SCHOOL

Ms. White advised that this was to state in public what was voted in executive session. At the last meeting the Board voted to extend a license to the Riverbend School through 2015 for the lease of the Eliot School.

Mr. Jennett asked Ms. White to explain why the Board was doing a one year lease vs a long-term agreement and she responded that it had been the goal to do a long-term agreement for that property. Town Meeting authorized a long-term lease or sale and an RFP was issued for both options but no one submitted a proposal that met the terms of the RFP.

The belief was that it was in the best interest of the Town to better market the property to let the Riverbend School figure out its long-term plans. They have been in this building for close to 30 years, but they need to work out their long-term plans before the Town can have a long-term relationship with them or any other entity.

Mr. Hughes moved approval of the one year license with the Riverbend School for the lease of the Eliot School. The license to expire June 30, 2015. Seconded by Mr. Jennett and unanimously.

Documents - Copy of current license

NSTAR: GRANT OF LOCATION FOR RELOCATION OF POLE ON COTTAGE STREET

It was noted that the work was necessary to provide access to a new subdivision. In a memo to the Board the DPW stated they had no objection.

Mr. Ostroff commented that the next time Nstar came before the Board he would love to hear from their representatives if they had a protocol for dealing with wires that were coiled around the poles.

On a motion by Mr. Hughes, seconded by Mr. Jennett, the Board unanimously voted to approve a grant of location for the relocation of Pole 42/61 on Cottage Street.

Document - Petition from Nstar; Memo from Assistant Town Engineer John Digiacommo

REAPPOINTMENT OF NATICK'S REPRESENTATIVE TO THE MBTA: JOSEPH WEISSE

Joseph Weiss served as Natick's representative to the MBTA Advisory Board for the past six years and Ms. White expressed her gratitude for his service and willingness to continue. There were no other candidates.

The Board unanimously voted to reappoint Joseph Weisse as Natick's representative to the MBTA Advisory Board. The vote was taken on a motion by Mr. Hughes, seconded by Mr. Ostroff.

Document - Committee application submitted by Joseph Weisse

INTERVIEW FOR APPOINTMENT TO PARKING ADVISORY COMMITTEE

a. Joseph Attia

Joseph Attia told the Board that he recently joined the Economic Development Committee and got interested in parking. He had a desire for the community to become much nicer and thought parking was a medium to help improve. The growth of Natick will be very interesting and this was an opportunity for him to help deal with that. His background was in real estate development and more currently a consultant.

Mr. Attia noted that he read the parking study. Asked to share any insight from the report, Mr. Attia said he was shocked at how much parking there was in Natick and that only about 70% was utilized. It was an education process getting people to know where to park. To have 70% utilization at peak times and people saying there was no parking showed there was a lot of work to be done.

Mr. Ostroff asked about Mr. Attia's availability to attend meetings in the morning or evening and Mr. Attia responded that he had some flexibility.

A motion was made by Mr. Hughes to appoint Joseph Attia to the Parking Advisory Committee. Seconded by Mr. Jennett. The motion passed on a 3-1-1 vote. Ms. Gloff, Mr. Mabardy, Mr. Jennett voted in favor of the motion. Mr. Hughes was opposed. Mr. Ostroff abstained.

Prior to the vote Mr. Mabardy observed from the application that Mr. Attia was not a registered voter in Natick. Mr. Attia confirmed that was correct adding that it was his personal choice.

REQUEST EMPLOYEE EXEMPTION FROM TOWN BY-LAWS CHAPTER 41,S.4: JOHN LARKIN

On a motion by Mr. Hughes, seconded by Mr. Mabardy, the Board unanimously voted to grant John Larkin an exemption from Town Bylaws Chapter 41, s.4 so that in addition to his employment with the Recreation & Parks Department he can work as a Student Support Facilitator & Assistant Instructor in the After School Program.

Document - Memo from Marianne Davis, School Director of Human Resources; disclosure form filed by John Larkin

NATICK CENTER CULTURAL DISTRICT ADVISORY COUNCIL: APPOINTMENT OF SELECTMEN'S REPRESENTATIVE

Ms. White noted that the Board of Selectmen and Natick Center Associates approved the Memorandum of Understanding with respect to the Natick Center Cultural Council Board of Directors. The agreement stipulates there be a project representative from the Board of Selectmen.

A motion was made by Ms. Gloff, seconded by Mr. Hughes, to appoint Joshua Ostroff as the Board's representative to the Natick Center Cultural Council. Unanimously voted.

Document - Memorandum of Understanding

MINUTES: 2/25/13, 8/19/13

Mr. Ostroff moved approval of the minutes of the February 25, 2013 meeting. Seconded by Mr. Hughes. The motion passed on a 4-0-1 vote. Ms. Gloff, Mr. Ostroff, Mr. Mabardy, Mr. Ostroff voted in favor of the motion. Mr. Jennett abstained.

On a motion by Mr. Ostroff, seconded by Mr. Hughes, the Board unanimously voted to approve the minutes of the August 19, 2013 meeting.

REQUEST TO HOLD GROVE ROAD BLOCK PARTY

On a motion by Mr. Mabardy, seconded by Mr. Hughes, the Board unanimously voted to approve the request of Martha Paynter and Gerard McGonagle to close a portion of Grove Road on September 21, 2013 for a block party subject to the conditions recommended by Lt. Brian Lauzon.

Document - Letter from Martha Paynter and Gerard McGonagle; email from Lt. Brian Lauzon

REQUEST TO HOLD FRANCONIA AVENUE BLOCK PARTY

On a motion by Mr. Hughes, seconded by Mr. Jennett, the Board unanimously voted to approve Donna Murphy's request to close Franconia Avenue from Overhill to Gilbert Road on October 5, 2013 (rain date November 6) from 2:00 p.m.-8:00 p.m. for a block party subject to compliance with the recommendations of Lt. Lauzon.

Documents - letter from Donna Murphy; email from Lt. Brian Lauzon

REQUEST TO HOLD MORNINGSIDE ROAD BLOCK PARTY

On a motion by Mr. Hughes, seconded by Mr. Jennett, the Board unanimously voted to approve the request of Charlotte Bourhis to block off a section of Morningside Avenue from #7 to #17 on September 15, 2013 (rain date September 22) from 3:00-8:00 p.m. for a block party. The Board's approval was conditioned upon compliance with the recommendations of the Police Department.

Document - letter from Charlotte Bourhis; email from Lt. Brian Lauzon

NATICK SOCCER CLUB: REQUEST TO HANG BANNER

On a motion by Mr. Hughes, seconded by Mr. Jennett, the Board unanimously voted to approve the Natick Soccer Club's request to hang a banner across Main Street for the period of October 7-11, 2013 in advertisement of the Columbus Day Soccer Tournament.

Document - Letter from Ann Grace of the Natick Soccer Club

TOWN ADMINISTRATOR NOTES

a. High School Maintenance

Ms. White recalled that at the last meeting Mr. Mabardy asked about the maintenance in front of the high school. That area was not yet under the School Department's authority. It was still under the control of the contractor and the Town was prohibited from doing maintenance while it was under the contractor's control. Facilities Maintenance was working with the contractor to get the property maintained.

SELECTMEN'S CONCERNS

a. Natick Days and Food Truck Festival

Mr. Ostroff thanked everyone for their hard work in the planning of Natick Days and for the people who made the Food Truck Festival a safe and well attended event - the DPW, Fire, Police. The Town was well served and he was happy to see so many busy restaurants. There will be a debriefing in the coming weeks.

b. Kylie Lane Company

Mr. Ostroff asked if the Board would get an update on the Building Department's response to complaints regarding the vacant lot at 1 Kylie Lane. Ms. White said she would talk to the staff tomorrow.

c. Recognition of Father Gigi

Mr. Mabardy announced the celebration of Monsignor Gigi's 60 years of devoted service to God which was going to be held on September 29. Ms. Gloff asked that a proclamation be prepared for delivery by Mr. Mabardy.

d. Utility Surcharge Fund

Mr. Hughes requested an update on the amount of money Nstar collected from ratepayers to place utility lines underground.

e. Stolen Bicycle Complaint

Regarding the complaint of a stolen bicycle, Mr. Hughes said he spoke with Veterans Services Director Paul Carew and Jemma Lambert Community Services Director about bikes being chained to the fence at Moran Park. Neither have gotten back to him.

Mr. Jennett said he too noticed the bikes along the fence and commented on it.

Ms. Gloff thought that realistically there needed to be a place there because people ride their bike and then walk down to the train.

f. Tax Lien Property

Notification had been received of the tax lien taking of a piece of property on Oak Hill Road. Mr. Jennett inquired as to what the Town would do with the property and Ms. White responded that she would see what made sense. If it was a buildable lot, maybe it could be used for an affordable housing lot.

g. Selectmen's Office Hours

Ms. Gloff announced that she would have office hours at the Community Senior Center on September 19.

Mr. Mabardy noted that he would have office hours at Town Hall on September 12.

h. Selectmen's Policy Review

Ms. Gloff reminded the Board that she intended to have the Board review their policies and expected to have a few on the agenda for the next meeting. She would be getting an updated list to the members.

ADJOURNMENT

The meeting was adjourned at 9:30 p.m.



Nicholas S. Mabardy, Clerk