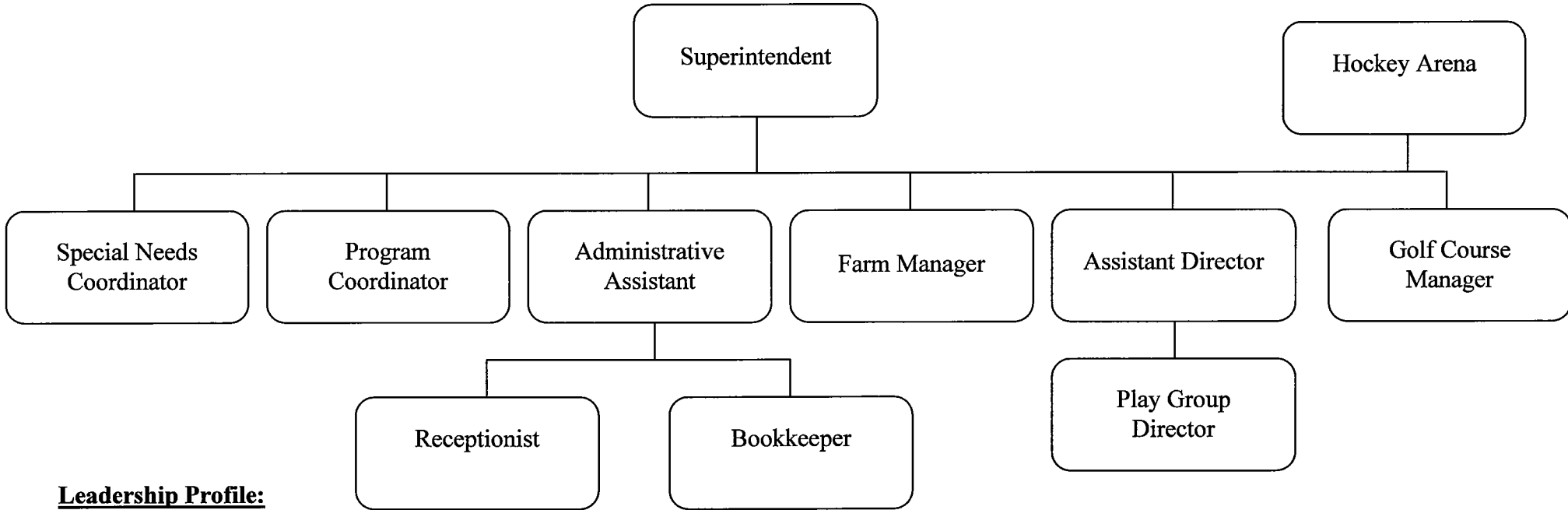


Fiscal Year 2006 Organization

**Parks and Recreation Department**



**Leadership Profile:**

**Dick Cugini, Superintendent of Parks and Recreation**

- 1996-Present: Superintendent of Parks and Recreation
- 1983-1996: Supervisor, Land Facilities and Natural Resources  
(Tree Warden, Building Maintenance Supervisor)
- 1981-1983: Superintendent of Parks and Recreation
- 1978-1981: Assistant Superintendent of Parks and Recreation
- 1976-1978: Program Coordinator, Parks and Recreation

Master Degree, Parks and Recreational Administration  
 Bachelor Degree, Secondary Education (History Minor)

Certified Master Professional in Parks and Recreation

**Narrative**

**Town of Natick**  
**Parks and Recreation**

**I. Main Purpose of the Department**

The goals of the Department are to:

- provide quality recreation programs that reflect a balance between cost and value,
- provide a quality community recreation center and a good park system for our residents, and
- work with community organizations and committees in providing leisure services.

**II. Recent Developments**

- Summer Registration for recreation programs has increased by 2% from the previous year.
- The Cole Recreation Center has received a new gym floor , lighting and safety pads in addition to hot water being provided throughout the administrative offices.
- The following parks have received improvements in 2005: Camp Mary Bunker, Loker Park, Dug Pond and Murphy Field.

**III. Current Challenges**

- To keep fees at a reasonable level, while providing quality recreation programs for the community.
- To work with Public Works to provide quality parks and fields for community use.

**IV. Significant Proposed Changes for the Upcoming Fiscal Year and Budget Impact**

- The Recreation and Parks Department will be going out to bid for its 3 year (2007 - 2009) Dug Pond Water Treatment.

**V. On the Horizon**

The Town needs additional indoor gymnasium space(s), additional field(s), and multi-turf fields for the Natick community. Present parks and field areas also need additional capital investment and maintenance funding. Program quality at reasonable costs must be maintained for our consumers and for the Department's success.

## FY2007 Budget Presentation

Trends in Major Departmental Activities by Fiscal Year						
Activities	2001	2002	2003	2004	2005	Anticipated 2006
1 Memorial Beach (number of tags)	2,500	2,500	2,600	2,600	2,682	2,700
2 Camp Woodtrail	900	1,000	1,100	1,200	1,250	1,250
3 Grade 4 - 8 Basketball	525	550	560	600	600	600

**Department:** Natick Recreation & Parks  
**Fiscal Year 2007**

**LINE ITEM EXPLANATION**

Salaries Management - This line item contains a full-time Superintendent of Recreation & Parks

Salaries Supervisory - This line item contains a full-time Assistant Superintendent of Recreation & Parks and the full-time Farm Director of NCOF

Salaries Operational Staff - This line item contains the total Office Staff of Recreation & Parks

Salaries Technical & Professional - This line item includes a full-time Program Coordinator for Recreation & Parks, a full-time Assistant Farm Director for NCOF, a part-time Administrative Assistant for NCOF, a part-time Coordinator for Playgroup and a part-time Coordinator for Special Needs.

Management Additional Comp - This account represents training compensation for Superintendent

Supervisory Staff Additional Comp - This account represents an educational stipend and longevity for the Assistant Superintendent for Recreation and Parks and the Manager of NCOF.

Operational Staff Additional Comp - This account represents longevity compensation for the Office Staff of Recreation & Parks

Tech/Prof Additional Comp - This account represents an educational stipend and longevity for the Special Needs Coordinator, longevity for the Playgroup Coordinator for Recreation and Parks and an educational stipend for the Program Coordinator for Recreation & Parks and the Assistant Farm Director of NCOF. This also includes compensation for the Assistant Farm Director when the Director is out for 3 (+) days by contract.

O/T Operational & Supervisory Staff - This line item contains overtime for four union positions.

**Department:** Recreation and Parks Department  
**Fiscal Year 2007**

**LINE ITEM EXPLANATION**

Repairs & Maintenance of Facilities - This fund is used to pay for minor "trade" repairs to Memorial Beach and Camp Mary Bunker. This account also provides a year-round security and alarm system to Memorial Beach.

Repairs & Maintenance of Equipment - This fund is used to maintain and repair the Recreation Department office and summer camp building equipment.

Utilities • Electricity - This account provides the funds for electricity costs throughout the Recreation and Parks Department System. Some sites have their costs covered through non-profit organizations exclusive use during specific months.

Communication/Telephone - Telephone account covers the phone system at the Cole Center, Beach, Camp Arrowhead and one line at the Natick Community Organic Farm. The Department's cell phone system is also included in this account.

Dues & Subscriptions - This account covers state and national membership dues for the Department and Recreation and Parks Department Administrative Staff.

Copy Center/Mail Fees - Recreation & Parks Department assessment for copies at the Copy center also included in this. Money for additional copies over the "quarterly" assessments number is found here as well.

In/Out of State Travel/Meetings - This fund is used to cover travel reimbursement for Recreation & Parks Department Staff using their own vehicles on Town Business and Department Staff attending national, state and regional in-service training seminars, meetings and conferences.

Clothing Allowances - As by contract, this is the amount of money required to be paid to the Farm Manager and Assistant Farm Manager for clothing allowance due to nature of the job.

Communication/Photocopying - This fund pays for the operation of the Department's copy machine at the Cole Center. Copy machine is in its second year of lease/purchase agreement with IKON.

School Custodian Charges - This account pays for a portion of "set-up custodian" and "rehearsal week hours" for the two Natick Drama Workshop Productions. The account also helps to offset a proposed \$5/school increase in gym fees for the 2006 - 2007 Grade 4 - 8 Basketball Program.

Special Needs Tuition - This fund helps to cover the cost of the agreement between Town of Natick and the Amputee Veteran's Association for 12 camper weeks to be paid by the Town as a rental fee for using their camp grounds and the remainder is to cover the anticipated "short fall" of Camp Arrowhead's costs.

Office Stationary - This fund covers all other office operational costs for the Cole Center. This includes postage, the printing and mailing of the Department's two main brochures, fax and receipt machine supplies, computer software, related supplies, paper and other associated office supplies. The Department does charge a \$2/program administration fee/registrant to help offset this account.

Dug Pond Treatment - This account funds the yearly treatment of Dug Pond with an alum treatment along with a weed treatment to be provided by a qualified contractor. This budget represents the anticipated first year costs of a new three-year contract.

Program Supplies - This fund calls for funds to provide training for year-round and summer staff, specialized first aid supplies, ads and subscriptions, uniforms for the beach staff, custodial supplies, aquatic equipment and supplies, camping supplies, arts and crafts supplies, awards for special events and audio-visual equipment. (The Department historically asks the Board of Selectmen for \$5,000 from BAA to help offset this line item and plans to do this again in the FY'06 budget year.) The \$4,240 reflects the future request and anticipated approval.

## Recreation and Parks Department

### OVERVIEW OF DEPARTMENT BUDGET

FY06 Budget	\$527,886	FY07 Proposed Budget	\$542,917
Offset Receipts By Positions	\$72,112	Offset Receipts By Positions	\$74,845
	\$455,774		\$468,072

### Revolving Fund (Fee Analysis/Breakdown)

All money collected for Department services is processed through the Revolving Fund. A breakdown of special charges that are part of individual program user fees that help keep the Department's net budget balanced is as follows:

- \$4/Program Administrative Fee (charged on any program that runs two or more sessions.) We would apply \$2 of this to Department's Spring/Summer and Fall/Winter Brochure production and mailing cost to all residents. The other \$2 of this fee would be used for the set-up costs of Memorial Beach, Camp Arrowhead and other summer programs, so as not to make any of the individual summer programs too expensive.

*Effect on Department's Operating Budget:*

- Office Stationary and Supplies reduced from \$18,970 to \$5,970
- Salaries Temporary Technical and Professional - no funding requested by Department but the \$2 portion of the Program Administrative Fee stays with Department to fund this need rather than being sent to the Town's General Fund.
- Offset receipts for (5) year-round positions that are charged against specific programs or are collected from NCOF Board. They are:
 

- Farm Administrative Assistant	\$21,618
- Farm Assistant Director	\$13,570
- Playground Director	\$25,413
- Program Coordinator	\$14,244

Note: This money will be turned over to the Town's General Fund at the end of the fiscal year.

- Capital Account for those programs that the Recreation and Parks Commission and Administration agree need funds set aside for "modest capital needs or service. The Camp Arrowhead "Capital Assessment" for non-residents is an example of this.
  - The Department intends to only ask for capital improvements and equipment when the amount is \$10,000 or more or no fee can be assessed for this project.

Note that all other charges are based on the cost of the services being covered by the charge. Otherwise, that service or program can't be provided as originally designed.

### BAA Fund

- BAA Request for "Program Supplies" Section

Note that in the spring the Recreation and Parks Department intends once again, to ask the Board of Selectmen for \$5,000 from the BAA for Recreation and Athletic Supplies which will be used to offset \$9,740 under the "Program Supply" section of the budget. The amount being requested is \$4,740 in anticipation of the Selectmen's approval.

## WINTER • 2005

(Starting January, 2005)

Program	Length	Staff	Fee	Participation	Comments
Babes In Arliland (3)	6	1	39	28	
Playgroup (10 Classes)	10	2	104 - 109	123	WL (2 yr. olds)
Kinder Dance (4)	9	1	65	27	
Pre-Ballet/Pre-Jazz	9	1	65	7	
Drama Workshop	13 Wks & Play Wk	4	90	55	Work With Parent Assoc. (WL)
Intro To Play	8	1	57	9	
Artworks (2)	8	1	68	12	(WL)
Basketball • Grade 4 - 8	12	23 & Vol. Coaches	80/95	600	Work With Parent Assoc.
Bowling	7	3	89	14	
Funsmartsongs	6	1	65	6	
Nashoba Valley Ski Lessons	6	1 & Vol. Chaperones	198	88	(w/4 9 <sup>th</sup> graders)
Robotics (2)	6	1	144	20	(WL) created 2 <sup>nd</sup> class
Sports For All (4)	7	2	65	60	
Tennis Lessons • Gr. 3 - Adult (6 Classes)	6	Contracted	79	60	Contract With Racquet Club
Wrestling Program • Gr. 2 - 4 & 5 - 8	8/15	4	35/85	30/31	Work With Parent Assoc.
Birthday Parties (16)	1	2	140	16 Parties	
PNO (3)	3	6	4 - 14	123	
Teen Trips	1	3	32	37	
Early Release	1	3	28	64	
Tubing	1	3	28	64	
TNT Dances (4)	4	8	5	275	
Father/Daughter Dance	1	8	14	103	Includes Picture
Holiday Lighting		10	Free	400+	With Down Town Ctr. Assoc.
Adult Trips (3)	1 - 3 Days	1	Cost Varies	78	
Indoor Golf	6	1	35	8	
Co-Rec Adult Volleyball	21	1	65	28	
Women's Volleyball	11	1	50	15	
Dance Exercise Classes (2)	12	1	95	33	
Over 30 Hoops	19	1	42	30	(WL)
<i>Special Needs (Skyline)</i>					
Club West	6	2	159	8	
Friday Night Live	6	4	128	13	
Saturday Program (4) *	10	4	90 - 93	63	
Snow Ball Dance	1	6	10	250	PATH Event
Ticket To Adventure (Sat)	6	2	205	13	
VIP	50 Dates	3	276 - 468	6	
Valentine's Day @ Chunky's	1	2	30	5	
* Swim, Sweat to Oldies, Volleyball, Drama, Creative Artist, Bowling					
Ornament Decorating	1	5	Free	50	
Family Performing Arts (2)	1	1 Contracted Performer	2	264+	
Kidzart	6	Contracted	96	12	
Snorkeling	1	Contracted	30	7	
				<b>Individual Categories</b>	
				1,514	Ind. Registration
				78	Adult Trips
				964	Snowball/Holiday/Performing Arts
				509	TNT/PNO
				16	Parties

**SPRING • 2005**

<b>Program</b>	<b>Length</b>	<b>Staff</b>	<b>Fee</b>	<b>Participation</b>	<b>Comments</b>
Babes in Arland (5 sessions)	5	Contracted	34	36	
Gymnastics (Age 3 - 7) (2 classes)	9	Contracted	99	24	Contract with Mobile Gymnastics (WL)
Mighty Might Sports (3 sessions)	5	8	40	127	
Stories-R-U's	10	Contracted	104	4	
Playgroup (10 sessions)	10	2	104 - 109	136	WL (2 yr. olds)
Artworks (1 class)	7	1	68	10	
Funsmartsongs	6	1	65	9	
Robotics	6	Contracted	144	10	
Sports For All (4 sites)	7	2	65	54	
Viking Sports (Vacation Program)	4	Contracted	170	15	
Intro to Play	7	1	52	6	
Birthday Parties (17)	1	2	140	17	Parties
PNO (5)	3	6	4 - 14	245	
TNT Dances	4 dates	6	5	705	
BAA Track Program	5	2 Volunteers	Free	17	Free with Boston Athletic Assoc.
Adult Trips (4)	1	Contractor	Varies	90	Contract with tour agency
Dance Aerobics (2 classes)	12	Contracted	95	32	Contract with Aerobic Patterns
Golf Lessons (10)	5	Contractor	120/125	42	Contract w/Speen St. Learning Ctr.
Tennis Lessons • Gr. 3 - Adult (3 classes)	6	1	79	30	Contract w/Raquet Club
Women's Softball	12	3	45	63	
Flashlight Egg Hunt	1	6	1	285	
Fun With Bunny	1	8	2	104	
Flea Market	1	3	30 space	20	\$10 Rental for Tables
Health Awareness		1		400	w/Downtown Center Assoc.
Farm Programs (30 Events)	1 - 3	1	Varies	240	
Pancake Breakfast & Maple Syrup	1	4	3 - 6	300	
Springfest	1	3 + Volunteers	4 Adults	850	with Farm Board
Dance Classes (Kinder Dance) (6)	9	1	65	43	
Street Hockey Tournament (Gr. 3 - 6)	2 days	3	25/team	95	(12 Teams)
Golf League	16	Rec/Golf Course	40	96	Sassamon Trace Program
Kidzart (2) • (Ages 6 - 11)	6	1	96	5	Contracted
Co-ed Track	6 classes	4	34	32	
Babysitting Blast	1	1	39	11	WL
Want To Be A TV Producer	8	2	24	9	Work with Pegasus
John Smith Soccer Clinic	1	2	Free	45	
Adult Golf Lessons at Sassamon	4	1	89	8	

**SPRING • 2005**

(con't)

<b>Program</b>	<b>Length</b>	<b>Staff</b>	<b>Fee</b>	<b>Participation</b>	<b>Comments</b>
<i>Special Needs (Skyline)</i>					
Friday Night Live	6	4	128	13	WL
Saturday Program (Tennis/Track/Swim)	8 weeks	4	73 - 77	69	
Special Olympics Softball (Monday)	12	3	78	14	
Ticket to Adventure	6	2	205	13	
VIP (After school)	10	3	329 - 593	7	
St. Patrick's Day Dance	1	2	Free	100	Charles River Sponsored
<b>Individual Categories</b>				917	Individual Registrations
				389	Easter Holiday Events
				1,450	Health Day/Springfest/Maple Syrup
				102	Free Program
				17	Parties
				20	Flea Market
				950	PNO/TNT
				240	Farm Program
				90	Adult Trips
				96	Sassamon Trace Golf League

**SUMMER • 2005**

Program	Length	Staff	Fee	Participation	Comments
Playgrounds (Sargent Center) (6)	5 days	9	77 - 95	360	
Playgrounds (Memorial School) (4)	5 days	4	77 - 95	100	
Sunshine Center (3 Sessions)	30	13	115 - 125	135	
Skyhawk Mini-Hawk (6)	5	Contracted	103	141	
Skyhawk Mighty-Hawk (2)	5	Contracted	96	42	
Skyhawks Basketball (3)	5	Contracted	96	86	
Skyhawks Flag Football	5	Contracted	96	33	
Skyhawk Lacrosse	5	Contracted	96	12	
John Smith Soccer School (3)	5	Contracted	95 - 115	109	
Softball Team (Girls Fast Pitch) (2 teams)	6 weeks	2 & Volunteer	40	27	
Skyhawks Tennis Lessons • Youth	5	Contracted	96	24	WL
Woodtrail Camp	6 weeks	80 & Volunteers	215 - 235	1250	
• Extended Day				220 Kids	
• JFK Transportation				62 Kids	
Triathlon	1	10	5 - 10	70	
Beach Programs					
• Swim Lessons		6 Instructors (WSI)	25 - 30	652	
• Swim Teams		1 Head Coach/1 Asst	90	70	Work with Parent's Association
• Tags/Concession		1 Mgr/9 Guards	25	1210 Adults	Day passes sold: 767 Adult
		6 Attendants	15	1385 Children	986 Youth
		1 Concessionaire	10	87 Sr Citizens	98 Senior Citizens
		1 (PT) Facilities Mgr			
Children's Performances (Wed)	7	1	325 Sponsor	2000	
Concerts on Common (Mon)	8	1	450 Sponsor	2800	
Adult Trips (6)	6	1 Contracted	varies	100	Contract with Tour Agencies
Golf Tournament	1	2 & Volunteers	50 per player	30	With Emblem Club
Farm Summer Work Program (6)	10 weeks	In-house	20 - 90 per week	300 in all	Profit Sharing w/Youth Leadership under Farm Board
Tennis Association	5 months	Vol. Group	20 - 40	29	Tennis Association
Camp Arrowhead Day Camp	6 weeks	9 & Volunteers	181 - 265	210 campers/wkw/PATH	
Camp Arrowhead Residential Camp	2 trips	10 & Volunteers	365 - 605	24	
Ticket to Adventure (4 Events)	4	2	20 - 35/ trip	61	

**Individual Categories**

3,336	Individual Registration
100	Adult Trips
4,800	Concerts
29	Tennis Association
1,851	Beach Guests
2,682	Tags
282	Woodtrail Bus/Extended Day
300	Farm Program
115	Triathlon/Golf Tournament

Program	Length	Staff	Fee	Participation	Comments
Playgroup (8 classes)	12	2	108 - 113	97	
Beginning Theater	6	1	36	6	
Intro to Play Production	7	1	57	6	
Drama Workshop	12 Wks & Play Wk	4	90	39	Volunteer Parents Association
Babes in Artland (4)	6	1	40	32	
Drama Tots and Tea	8	Contracted	86	5	
Kinder Dance/Pre-Ballet (4)	8	1	66	35	
Archery	6	Contracted	71	20	
Artworks (Ages 6 - 10)	8	1	70	6	
Basketball (Grade 3) (2 Sessions)	5	4	40	32	
Gymnastics (Ages 3 - 7)	10	Contracted	111	24	Contracted with E. Coast Mobile
Magic	5	Contracted	106	8	
Mighty Mite Sports (Ages 4 - 5)	5	8	42	105	WL
Outdoor Adventure	1	3	30	40	Contract with Hopkinton State
Robotics	6	Contracted	146	10	
Sports For All (4 sites)	7	2	66	57	
PNO	5	6	5 - 14	260	
TNT Dances	5	6	5	582	
Birthday Parties (20)	1	2	140	20	
Natick Days	1	Volunteers		5,000	
"Spooktacular"	1	10 + Volunteers	Free	500 +	
Adult Trips (6 Trips)	2	1	Varies	180	Contract with tour agency
Co-Rec Adult Volleyball	12	1	36	25	WL
Dance Aerobics (2 Classes)	14	1	120	24	
Dog Obedience (2)	7	1	55	12	
Flea Market	1	1	30 per space	16	
Over 30 Basketball (2)	13	1	36	31	WL
Tennis Lessons • Indoor • Gr 3 - Adult (6)	6	Contracted	79	60	WL & work w/Natick Rac. Club
Farm Programs (25 classes)	1 - 3 days	2	varies	250	To NCOF
Harvest Fest	1	2		250	
Funsmartsongs	5	Contracted	66	5	
Kidzart	8	Contracted	134	10	
Babysitting Blast	1	Contracted	41	11	
Want To Be A TV Producer	4	2	26	4	Work with Pegasus
Women's Volleyball	11	1	46	22	

**.FALL • 2005**

(con't)

**Special Needs (Skyline)**

<b>Program</b>	<b>Length</b>	<b>Staff</b>	<b>Fee</b>	<b>Participation</b>	<b>Comments</b>
Sunday Trips (3)	1	2	35 - 45	17	
Friday Night live	6	4	128	13	
Halloween Dance	1	2 volunteers	10	100	w/PATH
Saturday Program (Bowl, Art, Karate, Drama, Self Defense, Soccer)	10 weeks	3	89 - 94	60	Total of all Saturday offerings
Ticket to Adventure (Sat)	6	2	205	13	
Holiday Party	1	2	10	12	
<b>Individual Categories</b>				800	Individual Registration
				180	Adult Trips
				5,850	Harvest Fest/Natick Days/Spooktacular
				20	Birthday Party
				982	PNO/TNT/ODA/Halloween Dance
				250	Farm Programs
<b>Overall Totals</b>				6,567	Individual Registrations
				448	Adult Trips
				12,003	Community Events
				53	Birthday Parties
				2,441	TNT/PNO
				2,682	Beach Tags
				1,851	Beach Day Passes
				29	Tennis Association
				1,410	Free Programs
				62	Woodtrail Bus
				790	Farm Program
				96	Sassamon Trace Golf League

FY 2007 Budget Presentation

Town of Natick Fiscal Year 2002 thru 2006  
Departmental Executive Summary of Finances

Departmental Budget and Personnel Requirements Expended by Fiscal Year					
Category	2002	2003	2004	2005	Thru December 2006
<b>Staffing</b>					
Full-Time Employees	7	6	6	6	6
Part-Time Employees	6	7	5	5	5
Seasonal Employees	24	25	25	0	0
<b>Operating Budget</b>					
Personal Services	\$443,516.71	\$427,971.95	\$434,818.86	\$438,896.36	\$216,644.58
Purchase of Services	\$21,760.75	\$21,623.88	\$20,648.38	\$19,991.53	\$9,728.31
Other Personnel Services	\$395.91	\$400.95	\$202.94	\$350.36	\$74.98
Technical & Professional Svcs	\$14,362.92	\$11,138.41	\$9,175.10	\$9,898.36	\$5,257.31
Supplies	\$8,041.27	\$7,006.31	\$6,880.10	\$5,332.95	\$3,244.41
Other Chgs & Expenditures	\$28,580.02	\$27,502.46	\$28,604.99	\$28,816.60	\$3,287.79
<b>Total Operating Budget</b>	<b>\$516,657.58</b>	<b>\$495,643.96</b>	<b>\$500,330.37</b>	<b>\$503,286.16</b>	<b>\$238,237.38</b>
<b>Capital Investments Expended</b>					

<b>Encumbered Operating Expenses</b>	<b>\$1,210.86</b>	<b>\$472.47</b>	<b>\$1,015.49</b>	<b>\$1,585.20</b>	
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<b>Encumbered Capital Expenses</b>	<b>\$9,658.21</b>	<b>\$1,255.64</b>	<b>\$0.00</b>	<b>\$25,101.53</b>	
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Quarterly Expenditure Pattern Fiscal Year 2001 thru 2006 - Operating Budget					
Percent Expended by Fiscal Year	2002	2003	2004	2005	2006
<b>Personal Services</b>					
Quarter 1 ending Sept 30	20.15%	20.76%	22.47%	21.85%	22.48%
Quarter 2 ending Dec 31	25.53%	25.10%	23.98%	24.77%	24.92%
Quarter 3 ending March 31	21.88%	20.85%	23.07%	25.15%	
Quarter 4 ending June 30	32.29%	28.99%	30.42%	28.15%	
Encumbrances for Year Closed to Fund Balance	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
<b>Total Pers Svcs</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>47.40%</b>

<b>All Non-Personal Services</b>					
Quarter 1 ending Sept 30	21.24%	16.73%	18.33%	15.58%	22.33%
Quarter 2 ending Dec 31	11.83%	9.58%	6.41%	10.39%	7.48%
Quarter 3 ending March 31	14.75%	7.91%	11.24%	8.60%	
Quarter 4 ending June 30	50.55%	62.72%	62.35%	61.87%	
Encumbrances for Year Closed to Fund Balance	<b>1.63%</b>	<b>0.68%</b>	<b>1.52%</b>	<b>2.37%</b>	
<b>Total Non Pers Svcs</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>29.81%</b>

<b>Encumbered Operating Expenses</b>					<b>\$916.89</b>
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<b>Capital Investments Expended</b>					
Quarter 1 ending Sept 30					
Quarter 2 ending Dec 31					
Quarter 3 ending March 31					
Quarter 4 ending June 30					
Encumbrances for Year Closed to Fund Balance					
<b>Total Capital</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

Encumbrances include Current Year and Carryforward amounts from Previous Fiscal Years

Please NOTE some Encumbrances are MULTI-YEAR.

## Parks and Recreation

	No of Staff	Tn Adm Recommended	Dept Requests	2006 Expended 12/31/05	2006 Appropriated	2005 Actual	2004 Actual	2003 Actual	2002 Actual
Salaries Management	1.0	86,367.00	86,367.00	40,858.14	86,698.82	84,584.36	78,685.42	78,385.09	75,867.72
Salaries Supervisory	2.0	106,913.00	106,913.00	49,095.45	104,177.79	101,636.70	99,538.00	99,158.08	91,460.72
Salaries Operational Staff	3.0	108,468.00	108,468.00	49,037.32	105,692.99	103,249.35	101,925.85	98,757.57	94,957.09
Salaries Technical & Professional	5.0	149,619.00	149,619.00	65,115.41	144,444.80	135,208.76	123,195.63	123,963.35	141,130.61
Salaries Temporary Tech & Professional	0.0	0.00	0.00	0.00	0.00	0.00	17,386.40	14,511.18	27,376.11
Management Additional Comp		4,450.00	4,450.00	3,300.00	4,450.00	4,450.00	4,450.00	4,450.00	4,300.00
Supervisory Staff Additional Comp		3,150.00	3,150.00	2,950.00	2,950.00	2,750.00	2,650.00	2,450.00	2,450.00
Operational Staff Additional Comp		1,276.00	1,276.00	448.71	1,243.67	550.00	550.00	500.00	250.00
Tech/Prof Additional Comp		5,400.00	5,400.00	4,700.00	5,050.00	4,330.00	4,350.00	3,890.00	3,820.00
O/T Operational & Supervisory Staff		2,437.00	2,437.00	1,139.55	2,318.88	2,137.19	2,087.56	1,906.68	1,904.46
<b>PERSONAL SERVICES</b>	<b>11.0</b>	<b>468,080.00</b>	<b>468,080.00</b>	<b>216,644.58</b>	<b>457,026.95</b>	<b>438,896.36</b>	<b>434,818.86</b>	<b>427,971.95</b>	<b>443,516.71</b>
Repairs & Maint. Facilities		1,580.00	1,580.00	836.74	1,550.00	1,308.89	2,113.10	2,534.05	1,981.74
Repairs & Maint. Equipment		1,700.00	1,700.00	686.69	1,500.00	1,257.47	1,160.60	2,070.26	1,895.84
Utilities Electric		4,515.00	4,515.00	1,536.65	3,855.00	4,780.35	2,527.05	2,182.57	2,880.02
Communication Telephone		6,240.00	6,240.00	2,056.34	5,622.00	5,040.20	5,491.39	5,679.91	5,318.86
Dues & Subscriptions		1,175.00	1,175.00	728.97	1,275.00	1,967.90	1,528.77	1,722.38	1,663.52
Copy/Mail Center Fees		5,960.00	5,960.00	820.96	5,960.36	3,144.74	5,196.34	6,058.26	5,750.29
In/Out of State Travel/Meetings		4,135.00	4,135.00	3,026.96	3,910.00	2,491.98	2,631.13	1,376.45	2,270.48
<b>PURCHASE OF SERVICES</b>		<b>25,305.00</b>	<b>25,305.00</b>	<b>9,693.31</b>	<b>23,672.36</b>	<b>19,991.53</b>	<b>20,648.38</b>	<b>21,623.88</b>	<b>21,760.75</b>
Clothing Allowance Supervisory		200.00	200.00	0.00	200.00	152.96	202.94	130.97	195.91
Clothing Allowance Tech & Prof.		200.00	200.00	74.98	200.00	197.40	0.00	269.98	200.00
<b>OTHER SERVICES MISC.</b>		<b>400.00</b>	<b>400.00</b>	<b>74.98</b>	<b>400.00</b>	<b>350.36</b>	<b>202.94</b>	<b>400.95</b>	<b>395.91</b>
Communication Photocopying		3,832.00	3,832.00	640.15	3,720.00	3,274.65	2,496.09	4,548.33	2,645.79
School Custodial Charges		4,950.00	4,950.00	0.00	4,950.00	1,202.50	1,031.25	1,000.00	5,012.50
Special Needs Tuition's		5,340.00	5,340.00	4,608.38	5,340.00	5,421.21	5,647.76	5,590.08	6,704.63
<b>TECHNICAL/PROFESSIONAL SVS</b>		<b>14,122.00</b>	<b>14,122.00</b>	<b>5,248.53</b>	<b>14,010.00</b>	<b>9,898.36</b>	<b>9,175.10</b>	<b>11,138.41</b>	<b>14,362.92</b>
Office Supplies: Stationary		5,970.00	5,970.00	3,244.41	5,270.00	5,332.95	6,880.10	7,006.31	8,041.27
<b>SUPPLIES</b>		<b>5,970.00</b>	<b>5,970.00</b>	<b>3,244.41</b>	<b>5,270.00</b>	<b>5,332.95</b>	<b>6,880.10</b>	<b>7,006.31</b>	<b>8,041.27</b>
Dug Pond Treatment & Testing		24,300.00	24,300.00	0.00	23,147.00	22,694.33	22,249.24	21,947.00	20,879.00
Recreation Program Supplies		4,740.00	4,740.00	1,954.70	4,360.00	6,122.27	6,355.75	5,555.46	7,701.02
<b>OTHER SUPPLIES</b>		<b>29,040.00</b>	<b>29,040.00</b>	<b>1,954.70</b>	<b>27,507.00</b>	<b>28,816.60</b>	<b>28,604.99</b>	<b>27,502.46</b>	<b>28,580.02</b>
<b>BUDGET TOTAL</b>		<b>542,917.00</b>	<b>542,917.00</b>	<b>236,860.51</b>	<b>527,886.31</b>	<b>503,286.16</b>	<b>500,330.37</b>	<b>495,643.96</b>	<b>516,657.58</b>

TOWN OF NATICK  
EMPLOYEE JOB/PAY Fiscal Year 2007

Emp #	Employee Name	Actual	Actual	Budgetary	Pay Type	Level-Step	Wks	Rate	Hours	Amount	Funding (52.0 Wks) FY2007	Total Appropriation	Additional Compensation			Total Add'l Comp	Clothing Allowance
		FY'05 Overtime Earnings	FY'05 Regular Earnings	FY'06 Scheduled Earnings									Longevity	Education	Other		
<b>Management</b>																	
848	RICHARD CUGINI		\$90,226.68	\$91,148.98	BASE	M3-Perf		41.5224	40.0	1,660.90	\$86,366.63			\$3,450.00	\$1,000.00	\$4,450.00	
												\$86,366.63	\$0.00	\$3,450.00	\$1,000.00	\$4,450.00	
<b>Supervisory</b>																	
3028	DANIEL KEEFE	\$82.80	\$55,166.58	\$55,372.96	BASE	M2-Max	26	26.3417	40.0	1,053.67	\$27,395.35		\$250.00	\$1,300.00		\$1,550.00	
							26	26.8685	40.0	1,074.74	\$27,943.25						
1996	LINDA SIMKINS		\$50,429.00	\$51,754.83	BASE	M1-Max	26	24.5498	40.0	981.99	\$25,531.77		\$300.00	\$1,300.00		\$1,600.00	200
							26	25.0408	40.0	1,001.63	\$25,042.40						
												\$106,912.76	\$550.00	\$2,600.00	\$0.00	\$3,150.00	
<b>Operational</b>																	
2265	MARYLOU COFFEY	\$376.93	\$43,404.06	\$37,908.28	BASE	4-Max	26	19.4610	37.5	729.79	\$18,974.48		\$284.62			\$284.62	
							26	19.8500	37.5	744.38	\$19,353.75		\$290.31			\$290.31	
3263	ELIZABETH CUGINI		\$28,471.73	\$29,423.62	HRLY	3-Max	26	18.9750	30.0	569.25	\$14,800.50						
							26	19.3550	30.0	580.65	\$15,096.90						
3473	LINDA PINAULT	\$432.34	\$39,883.98	\$39,604.77	BASE	5-Max	26	20.4330	37.5	766.24	\$19,922.18		\$199.22			\$199.22	
							26	20.8410	37.5	781.54	\$20,319.98		\$203.20			\$203.20	
												\$108,467.78	\$977.34	\$0.00	\$0.00	\$977.34	
<b>Technical/Professional</b>																	
2255	DREW BILILIES		\$20,301.89	\$20,604.91	HRLY	MB-Max	26	16.1290	22.6	364.52	\$9,477.40		\$300.00	\$1,800.00		\$2,100.00	
							26	16.4520	22.6	371.82	\$9,667.20						
41100	JANE HARVEY		\$19,306.56	\$21,701.06	HRLY	P1-4		16.6290	25.0	415.73	\$21,617.70					\$0.00	
41003	JONATHAN MARSHALL	\$558.53	\$40,209.99	\$41,824.68	BASE	M8-2	26	20.3415	40.0	813.66	\$21,155.19			\$1,300.00		\$1,300.00	
						M8-3	26	20.7484	40.0	829.93	\$21,578.30						
42398	JEDEDIAH BEACH	\$80.00	\$36,411.94	\$39,900.97	BASE	M6-2	26	19.3768	40.0	775.07	\$20,151.92			\$1,300.00		\$1,300.00	200
						M6-3	26	19.7659	40.0	790.63	\$20,556.49						
3203	CATHERINE RANERI		\$22,188.92	\$24,263.16	HRLY	MB-Max	26	16.1290	30.0	483.87	\$12,580.62		\$200.00			\$200.00	
							26	16.4520	30.0	493.56	\$12,832.56						
												\$149,617.37	\$500.00	\$4,400.00	\$0.00	\$4,900.00	
		<u>\$1,530.60</u>	<u>\$446,001.33</u>	<u>\$454,208.22</u>								<u>\$301,747.17</u>	<u>\$1,350.00</u>	<u>\$12,250.00</u>	<u>\$1,000.00</u>	<u>\$14,600.00</u>	<u>\$400.00</u>