

# Claim Submission

## Option 1: Online Claim Submission

If you pay out-of-pocket for an eligible expense, submitting a claim request online via Sentinel's secure website is the quickest and easiest way to be reimbursed. You can immediately verify that your request has been received by Sentinel. In addition, you can upload your supporting documentation of copayments using our upload tool. Scanned substantiation completely eliminates the need for paper and will automatically attach to the claim(s) that you have entered.

## How do I do it?

- 1 Log into your account at [www.sentinelgroup.com](http://www.sentinelgroup.com)
- 2 Select "My Claims" from the top menu
- 3 Follow the online instructions
- 4 Attach or submit your supporting documentation ...  
**Fast.** Print claim confirmation sheet and fax in with your supporting documentation

**Faster!** Scan and upload supporting documentation via the upload option

## Option 2: Download a claim form and submit a claim to Sentinel

For plans that allow participants to send in claim requests using a paper claim form, you can fax in claims with your EOB to Sentinel's secure HRA fax line.

### Where can I get the form?

You can access the HRA Claim Form by logging on to your account at [www.sentinelgroup.com](http://www.sentinelgroup.com), highlighting **Plan Statements and Forms** and choosing **Plan Forms** from the dropdown menu.

### What is the fax number for claims?

If you choose to fax in your HRA claim with copies of your EOB, the secure fax number to use is **781-213-7304**.