

**Natick Information Systems Advisory Board (NISAB)  
Meeting Minutes: December 8, 2010**

**ATTENDEES**

NISAB: Hank Szretter, Thomas Salvoni, Todd Gillenwater, John Bradford  
Town Government: Michael Walters Young, Josh Ostroff  
Municipal IS Department: Robert LeFrancois  
School IS Department: Dennis Roche  
Interested Citizens: Randy Brewer

**AGENDA DISCUSSIONS**

- Quorum: Four board members present
- Motion to accept minutes of the September 8, 2010 meeting – approved
- Bob presented the “Information Technology Director Quarterly Report”.  
Items reviewed included:

Initiatives and Recent Developments:

Munis migration and upgrade completed November 9

Design and equipment quote Aruba wireless network in Town Hall, Public Safety Building and DPW completed.

Worked with architect on finalizing data/voice networks in new Community/Senior Center building.

Currently preparing data/voice/TV networks in temporary Senior Center (Oak Street) for January 2011 move.

Continued deployment of replacement PCs and day to day operations.

Hardware Purchases: 10 Dell Optiplex PCs

Winter Projects:

Work with web platform vendor and all interested parties on Town web site improvements.

Extend DMZ on Town Hall firewall to meeting and training rooms in Police and Fire HQ / Public Safety Building.

Migrate older VMs to Blade Server

Replace Core INET Switch in Police Station

Replace edge switches in Police HQ, Fire HQ, Senior Center, and Parks and Rec.

Begin reviewing Document Archiving Systems again.

Continue to evaluate: cloud based solutions for offsite backup, email, disaster recovery, etc.

- Dennis presented the “School Technology Report”. Items reviewed included:

Technology Day - Hosted the 2<sup>nd</sup> annual technology day in-house at Wilson Middle School. Event was a huge success – 500 faculty and staff attended over 40 workshops, over three sessions. 90% of the workshops were taught by Natick teachers. Video link to event can be located at the main district website ([www.natickps.org](http://www.natickps.org)).

Google Apps – continue proceeding with plans on migrating to Google Apps for Education (free, except for email archiving). Working out details of syncing schools' Google domain with its active directory, and developing training for faculty and staff.

E-Rate Filing – currently in the process of filing for E-Rate for next fiscal year.

Preparing FY 2012 Budget – developing FY 2012 budget and list of potential projects. Under consideration are: completing wireless initiative at both middle schools, expanding wireless to the elementary schools, transitioning the current high school to the new building and accommodating modular classrooms, and continuing to develop and refine the student learning environment.

- Cable / INet – Comcast contract is still under negotiation. RCN has been issued license.
- Town Meeting Articles – Reviewed and discussed Article 20 from the Fall 2010 Town Meeting. Issues relating to the ISAB, and the reason for Town Meeting referral to the board revolve around the town's web site. The article proposes a requirement for advance posting of meeting information and article information, as well as certain levels of interactive use for committee members and emails to the public. Some of the requests are currently in place, and some will require changes/development to the web platform. It was voted (unanimous) that the ISAB Chair would

communicate with the Article's sponsor, informing him of the status and inviting participation.

- Citizen's Concerns: no additional
- Concerns of the members of the Board
- Next Meeting of the Board is March 9, 2010 at 3:30PM.
- Motion to Adjourn – approved