

Meeting Minutes
Town Administrator Screening Committee
Saturday, January 27, 2018, 8:00 AM
Community-Senior Center Room 201

This meeting was posted in accordance with the provisions of M.G.L. Chapter 30A, § 23A-23C

Members present: Steve Levinsky, Chair; Cathi Collins, Vice Chair; Josh Ostroff, Clerk; Tim Dooling; Mike Rourke; Dan Sullivan; Paula Panchuck, Terri Evans; Kristine Van Amsterdam.

Also present: Richard Tranfaglia, HR Director; Bernie Lynch and Sharon Flaherty of Community Paradigm Associates.

Steve called the meeting to order at 8:11.

Steve noted a conversation with the Town Clerk regarding the public records law and candidate evaluations. Personal notes are exempt; once those notes or their contents are shared, they are a public record. Evaluation sheets, if consolidated, are a public record.

Steve noted the candidates we would be interviewing today. He discussed the interview questions and the importance of a candidate mentioning schools without prompting.

Terri moved approval of the 1/22 minutes, Cathi seconded and unanimously voted.

Cathi moved to enter into executive session for reason 8 in the Open Meeting Law, with Steve making the appropriate declaration; we will adjourn the public meeting from executive session. Kristine seconded, and the motion was unanimously voted by roll call at 8:18 AM.

Joshua Ostroff, Clerk