

WEST NATICK FIRE STATION BUILDING COMMITTEE MEETING MINUTES DRAFT

Meeting Date: March 22, 2017
Meeting Start Time 6:30 PM

Committee Members

Andrew London	Present
Bryan LeBlanc Procurement Officer Non Voter	Present
Daniel Dow Deputy Chief	Present
Danny Hartwell Fire Fighter	Present
John Austin Captain	Present
John Ciccariello	Present
Martha White Town Administrator	Absent
Nick Mabardy Selectman	Present
Patrick Hayes	Present
Rick White Chief	Present
William Schoenig	Present

OLD BUSINESS

1. Reviewed and Voted to accept the Minutes of December 7, 2016

Motion to Approve: Captain John Austin

Seconded by: William Schoenig

Vote: 8-0 in favor

2. Reviewed and Voted to accept the Minutes of September 9, 2016

Motion to Approve: Captain John Austin

Seconded by: Will Schoenig

Vote; 8-0 in favor

3. Reviewed and Voted to accept the Minutes of September 30, 2016

Motion to Approve: Captain John Austin

Seconded by: Will Schoenig

Vote; 8-0 in favor

NEW BUSINESS

1. John Ciccariello provided a summary review of the Tecton Architect's Fee Proposal , AIA Document B101-2017 Form of Agreement between The Owner and Architect and the Addendum to the agreement.

John noted that original proposal dated February 17, 2017 was reviewed by Town Departments , Community Development and DPW for their comments as well as Jon Lemieux Vertex, Bryan LeBlanc and John.

Tecton Architect's revised their proposal dated March 17, 2017 to reflect the comments and changes requested. The total contract fee is \$849,400.00.

2. Bryan LeBlanc confirmed that there are sufficient funds that were previously appropriated by Town Meeting to cover the cost of the schematic design phase. He further noted that the contract was structured based upon available funds.
3. John Ciccariello noted that a warrant article was filed for this Spring Town Meeting to increase the amount of available funds for the total amount of the Tecton Contract. John noted he made a presentation to the Finance Committee and they recommended favorable action on the article. Chief White also spoke concerning the matter.
4. After Committee members review, a motion to accept and recommend that the Board of Selectmen award the contract in the amount of \$849,400.00 was made by Will Schoenig and seconded by Patrick Hayes.
Vote: 8-0 in favor.
5. Dan Hartwell made a motion to adjourn, seconded by Captain Austin.
Vote: 8-0 in favor.

