

Natick Cultural Council Meeting Minutes

Meeting Date: Tuesday, March 28, 2023, 8:00 PM – 9:00 PM

Attendees: Shriya Joag, Livia Mosanu, Kevin Baldwin, Beth Cunningham

1) Treasurer Report

Late Reimbursement Requests:

Taunton City Band sent an email requesting a late reimbursement on their awarded proposal. The President stated he had not been granted all necessary access a few years ago to know what proposals had been granted and required follow-up. Attending members discussed the situation but no official vote was taken yet on the issue.

2) Grant Awards Ceremony Planning

a) RSVP Update

- Current RSVP Total: 28 Yes, 5 No, The rest unresponsive.
- *Action Item:* Beth to follow up with unresponsive RSVP invites with organizations and representatives.

b) Performances and Presentations

- There are 3 confirmers performers thus far.
 - o Members discussed a preliminary order, subject to change if more confirm.
- *Action Item:* Kevin to get in contact Ian at the Spiritual Center to look at audio & visual equipment for performers.

c) Refreshments

- Livia spoke to Maine Girl Cupcakes about ordering cupcakes for the award ceremony. Maine Girl needs the date of the event and the number of cupcakes.
- *Action Item:* Livia to order an assortment of 50 cupcakes; gluten free and vegan cupcakes will be included.
- Other possible refreshments were discussed and the members agreed a cheese and cracker plate could be added. Potential suppliers included Dates and Olives or an individual/organization from the Farmers Market.
- *Action Item:* Shriya to contact Dates and Olives about potential refreshments.

d) Budget

- Members discussed the budget for the award ceremony: \$700 total
 - o \$200-\$250 for cupcakes
 - o \$200 for cheese, crackers, and meat
 - o \$100 for the Spiritual Center
 - o Potential \$300 to reimburse Shriya for the membership to Survey Monkey, if funds are available.

e) Decorations

- Decorations and signage have not been used in a while and need to be looked through for business cards, banners, and other signage.
- *Action Item:* Shriya to get in contact with Prerna to acquire the NCC totebag of decorations.
- *Action Item:* Beth volunteered to create a certificate of recognition to hand out to awarded organizations attending the event.

f) Continued Planning

- Members agreed the rest of planning the award ceremony logistics can be done via email.

Next Meeting: TBD

Submitted by: Kevin Baldwin

Approved by: Shriya Joag, Livia Mosanu, Kevin Baldwin, Beth Cunningham