



Office Use Only:	
Date Pmt Rec'd: _____	Fee Paid: \$ _____ Check No: _____
Police Department approval issued <input type="checkbox"/>	Notes: _____
Meets applicable zoning bylaws <input type="checkbox"/>	_____
Certificate of Occupancy issued <input type="checkbox"/>	_____
Board of Health Permits issued <input type="checkbox"/>	_____
Board of Selectmen Decision Date _____	
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	

TOWN OF NATICK

COMMON VICTUALER LICENSE APPLICATION

(Type or print clearly; illegible applications will not be accepted)

For Calendar Year: _____ **Date Submitted:** _____ **Fee: \$100.00**

The undersigned hereby applies for a Common Victualer License in accordance with the provisions of the Statutes relating thereto:

- Common Victualer License Only** **Common Victualer with Liquor License**

Name of Person, Firm, or Corporation Making Application (Licensee):

Name of Establishment (d/b/a) _____

Address of Establishment _____

Mailing address (*if different from establishment*) _____

Contact Person (to whom **ALL** licensing information will be sent, *including renewal notice and license*)

Email Address _____ Phone _____

Manager of Establishment _____

Email Address _____ Phone _____

If Business is a Corporation, Corporate Name and Officers _____

If Business is an LLC, List of Members _____

Establishment's Days and Hours of Operation _____

Number of Staff _____

Number of Seats _____

Has a Certificate of Occupancy been issued? _____

If not, expected date of issuance _____

Have Board of Health Permits been issued? _____

If not, expected date of issuance _____

Additional Information Requested by the Town of Natick Police Department for Background Check:

Applicant's Social Security Number or Employee I.D. Number _____

Date of Birth _____

I, the Undersigned, state that the information provided in this application, and associated attachments, is true and accurate to the best of my knowledge.

Tax Attestation: Furthermore, Pursuant to MGL Ch. 62C, Sec 49A, I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Print Name of Applicant or Corporate Officer _____

Signature of Applicant or Corporate Officer _____

Date _____

Please print and submit completed application and all required supporting materials as listed below to the Board of Selectmen's Office (508-647-6410), Natick Town Hall, 13 East Central Street, Natick, MA 01760. See additional important licensing information on the Town website at natickma.gov: click on Government, then on Board of Selectmen, then on Grants, Licenses & Permits. Contact the Community & Economic Development Office (508-647-6450) and the Board of Health (508-647-6460), both located on the second floor of Town Hall, and the Town Clerk's Office (508-647-6430), located on the first floor of Town Hall, regarding any other zoning regulations, building requirements, permits, etc. pertaining to your application for a common victualer's license. A common victualer's license, if approved, will be issued only if all zoning regulations are met and a Certificate of Occupancy and Board of Health permits are issued.

Required documents:

1. Proof of Workers Compensation Insurance (if applicable)
2. Workers' Compensation Insurance Affidavit
3. Set of floor plans and site plan*** (If renewing a license and changes have been made to the premises in the previous 12 months, a revised set of floor plans and site plan must be submitted)
4. List of equipment and estimated cost***
5. Copy of Bill of Sale or Lease Agreement***
6. If a Corporation, a copy of Articles of Organization; if an LLC, a copy of the Membership Agreement and list of members***
7. \$100.00 Application fee (checks made payable to the Town of Natick)

*** New Applicants Only (see exception for item #3)