

# *Town of Natick*

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Amended Preliminary Budget  
June 8th, 2020

# Core Principles

Public Health

Employee  
Retention

Critical  
Services

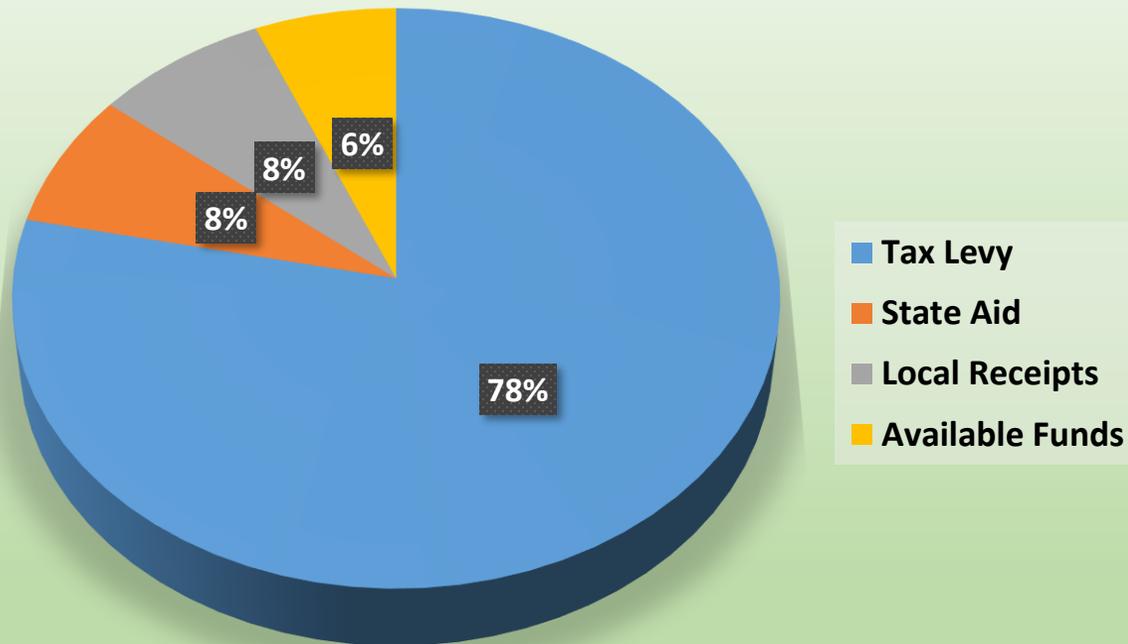
Financial  
Resilience

Scalability

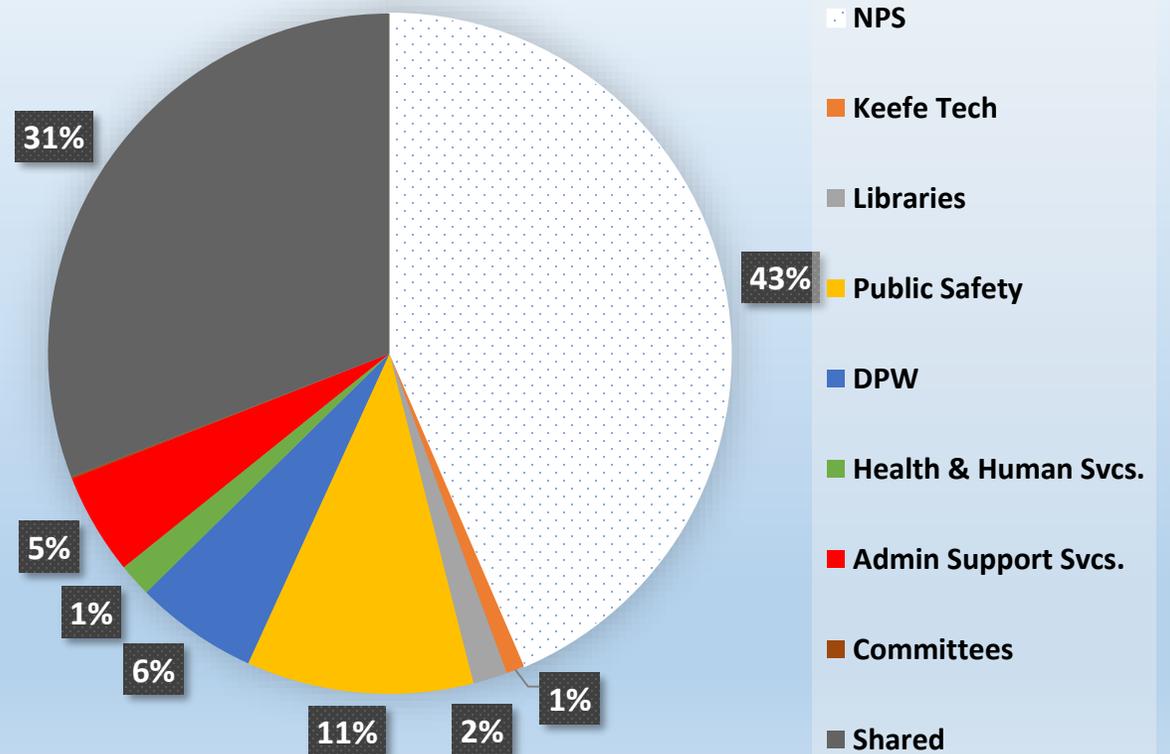
Modernization

# Overall Budget Revenue & Expense

## FY21 General Fund Revenues



## FY21 General Fund Expenses



# FY21 Preliminary Amended TA Budget

## Budget Overview

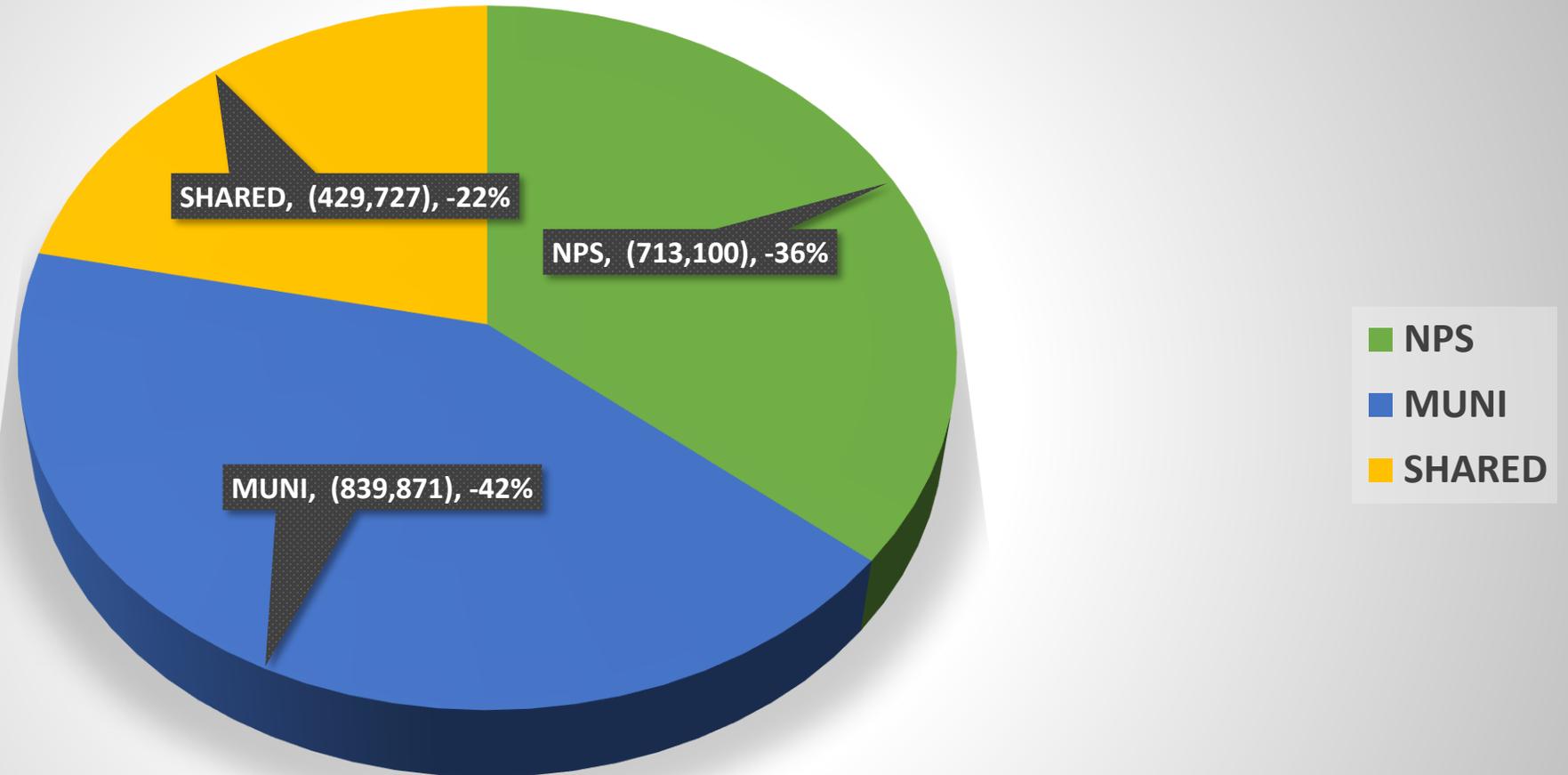
	FY20 Budget	FY21 Prelim Budget	FY 21 Amended Preliminary Budget	FY20 – FY21 Prelim % Δ	FY20 – FY21 Amended Prelim % Δ
Tax Levy	121,635,689	125,588,098	125,159,992	3.25%	2.90%
State Aid	14,938,819	15,379,797	11,951,055	2.75%	-20.00%
Local Receipts	17,901,540	16,908,655	12,531,078	-5.55%	-30.00%
Available/Other	12,185,112	10,731,828	10,196,816	-11.93%	-16.32%
<b>Revenue Total</b>	<b>166,661,160</b>	<b>168,608,378</b>	<b>159,838,941</b>		
Natick Public Schools	67,810,346	71,203,231	67,097,246	5.00%	-1.05%
Municipal Departments	38,864,114	38,643,131	38,024,243	-0.57%	-2.17%
Shared Expenses	48,041,101	48,369,904	47,611,374	0.68%	-0.89%
Capital / Other & KT	11,868,589	10,392,112	7,106,078	-12.44%	-40.13%
<b>Expense Total</b>	<b>166,584,150</b>	<b>168,608,378</b>	<b>159,838,941</b>		

**Highlights:** Overall Decrease of \$8,769,437 from FY 21 Prelim to FY21 Amended Preliminary Budget

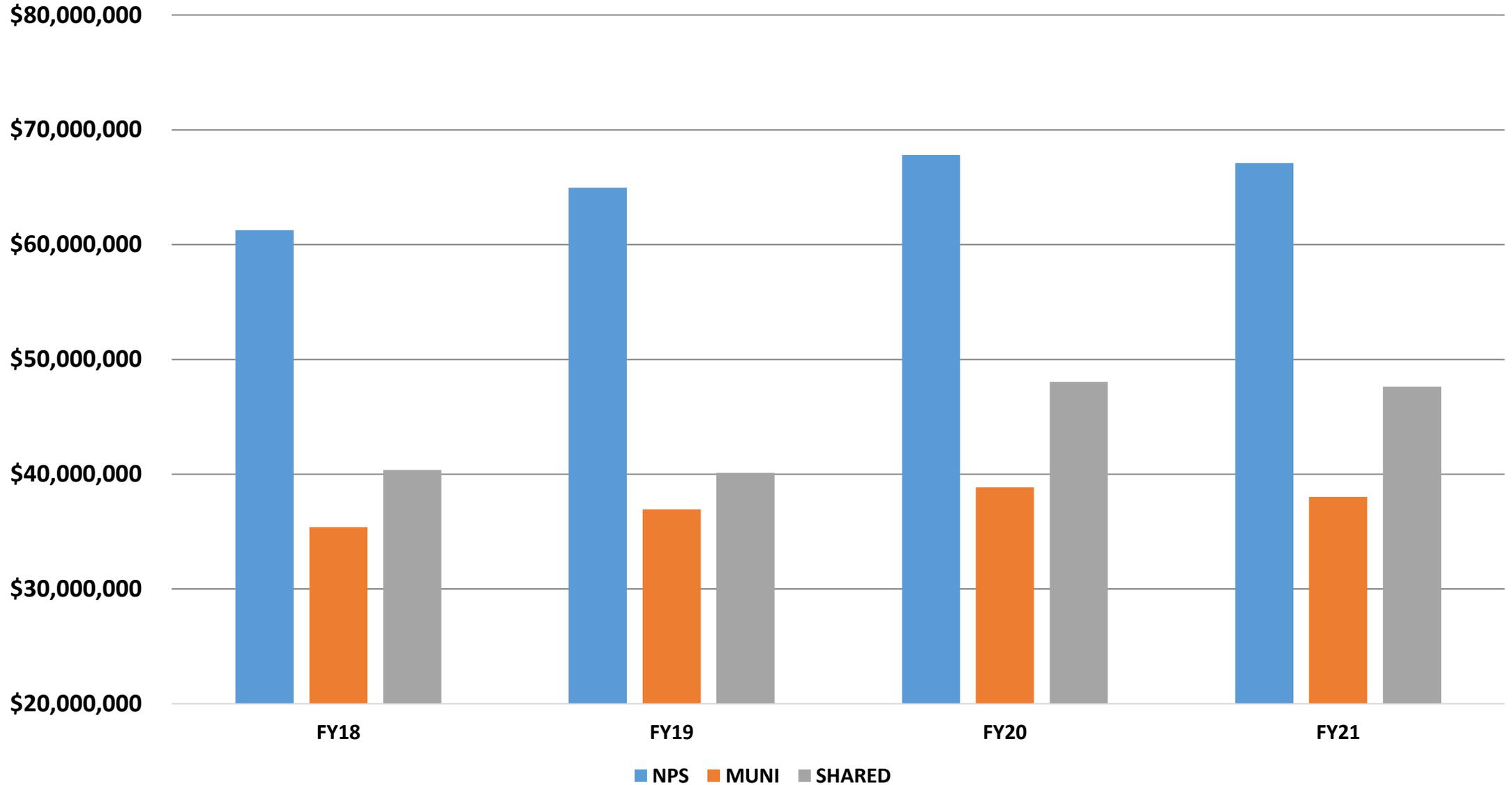
# General Fund Operations Summary

<b>General Fund Expenses</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2021 Amended Prelim</b>	<b>2020 v 2021 AP</b>		<b>2021 JAN v 2021 AP</b>	
	<b>Actual</b>	<b>Recap</b>	<b>January</b>		<b>\$ (+/-)</b>	<b>% (+/-)</b>	<b>\$ (+/-)</b>	<b>% (+/-)</b>
Education & Learning								
Natick Public Schools	\$ 64,952,436	\$ 67,810,346	\$ 71,203,231	\$ 67,097,246	(713,100)	-1.05%	(4,105,985)	-5.77%
Keefe Tech	\$ 1,594,984	\$ 1,554,748	\$ 1,601,390	\$ 1,345,498	(209,250)	-13.46%	(255,892)	-15.98%
Morse Institute Library	\$ 2,179,464	\$ 2,357,551	\$ 2,357,612	\$ 2,303,186	(54,365)	-2.31%	(54,426)	-2.31%
Bacon Free Library	\$ 177,621	\$ 190,792	\$ 198,194	\$ 182,306	(8,486)	-4.45%	(15,888)	-8.02%
Public Safety	\$ 16,473,105	\$ 16,802,303	\$ 16,517,943	\$ 16,572,119	(230,184)	-1.37%	54,176	0.33%
Public Works	\$ 8,346,326	\$ 8,913,228	\$ 8,864,044	\$ 8,981,699	68,471	0.77%	117,655	1.33%
Health & Human Services	\$ 2,360,898	\$ 2,713,620	\$ 2,686,781	\$ 2,422,679	(290,941)	-10.72%	(264,102)	-9.83%
Administrative Support Services	\$ 5,608,818	\$ 7,766,070	\$ 7,748,007	\$ 7,446,704	(319,366)	-4.11%	(301,303)	-3.89%
Committees	\$ 101,297	\$ 120,550	\$ 120,550	\$ 115,550	(5,000)	-4.15%	(5,000)	-4.15%
Shared Expenses								
Fringe Benefits	\$ 14,918,523	\$ 16,756,666	\$ 17,125,904	\$ 16,938,091	181,425	1.08%	(187,813)	-1.10%
Prop & Liab. Insurance	\$ 742,467	\$ 847,150	\$ 863,972	\$ 863,972	16,822	1.99%	-	0.00%
Retirement	\$ 9,416,416	\$ 10,070,552	\$ 10,843,395	\$ 10,843,395	772,843	7.67%	-	0.00%
Debt Services	\$ 9,540,738	\$ 16,626,732	\$ 15,789,243	\$ 15,143,814	(1,482,918)	-8.92%	(645,429)	-4.09%
Reserve Fund	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	-	0.00%	-	0.00%
Facilities Management	\$ 2,923,926	\$ 3,490,001	\$ 3,647,390	\$ 3,572,102	82,101	2.35%	(75,288)	-2.06%
<b>Municipal Depts</b>		<b>\$ 38,864,114</b>	<b>\$ 38,643,131</b>	<b>\$ 38,024,243</b>	<b>(839,871)</b>	<b>-2.16%</b>	<b>(618,888)</b>	<b>-1.60%</b>
<b>NPS</b>		<b>\$ 67,810,346</b>	<b>\$ 71,203,231</b>	<b>\$ 67,097,246</b>	<b>(713,100)</b>	<b>-1.05%</b>	<b>(4,105,985)</b>	<b>-5.77%</b>
<b>Shared &amp; Keefe Tech</b>		<b>\$ 49,595,849</b>	<b>\$ 49,971,294</b>	<b>\$ 48,956,872</b>	<b>(638,977)</b>	<b>-1.29%</b>	<b>(1,014,422)</b>	<b>-2.03%</b>

# Proposed Cut Breakdown from FY20 – FY21 AP



# Historical Budget Appropriations

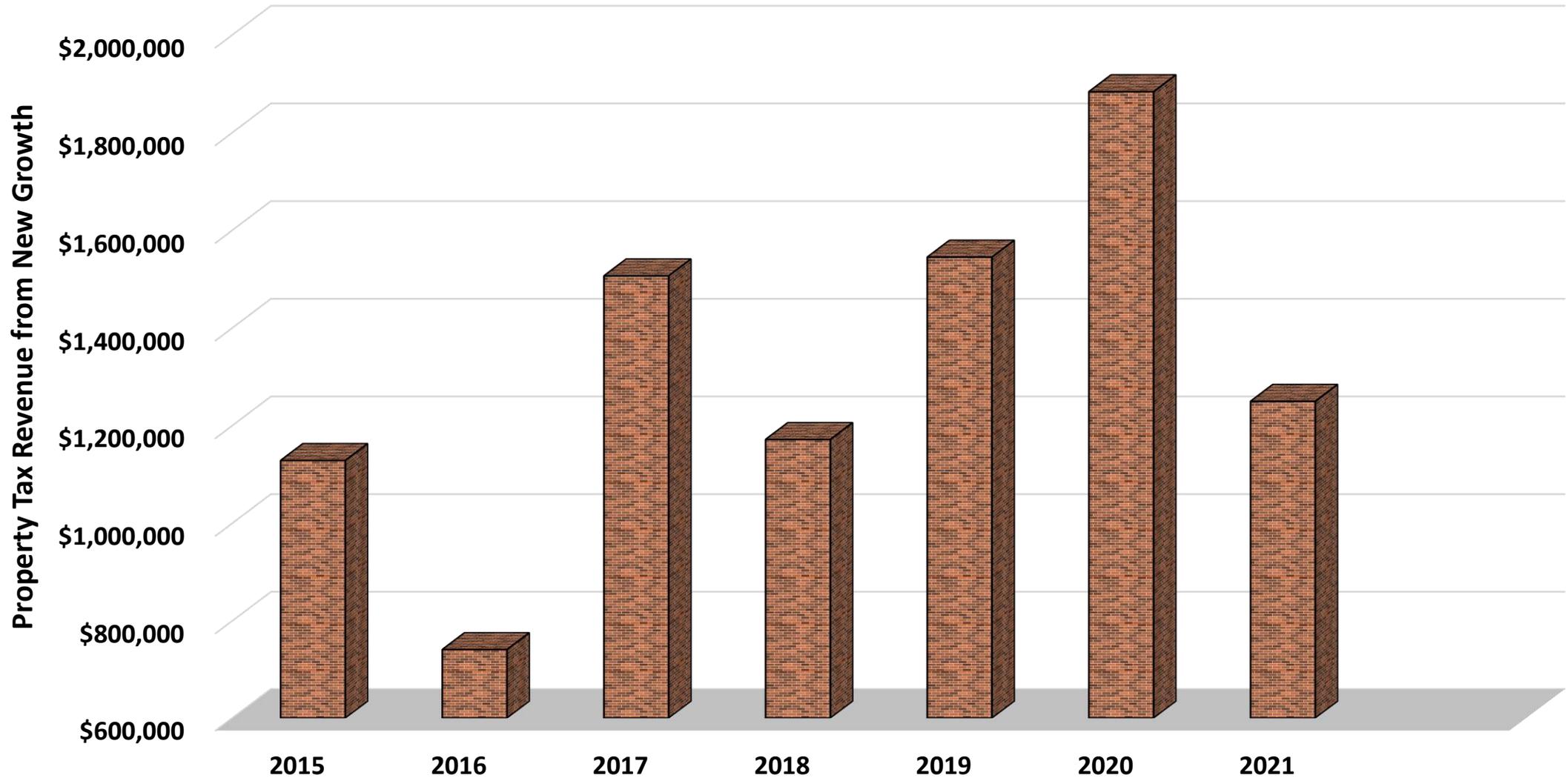


Key Budget Driver

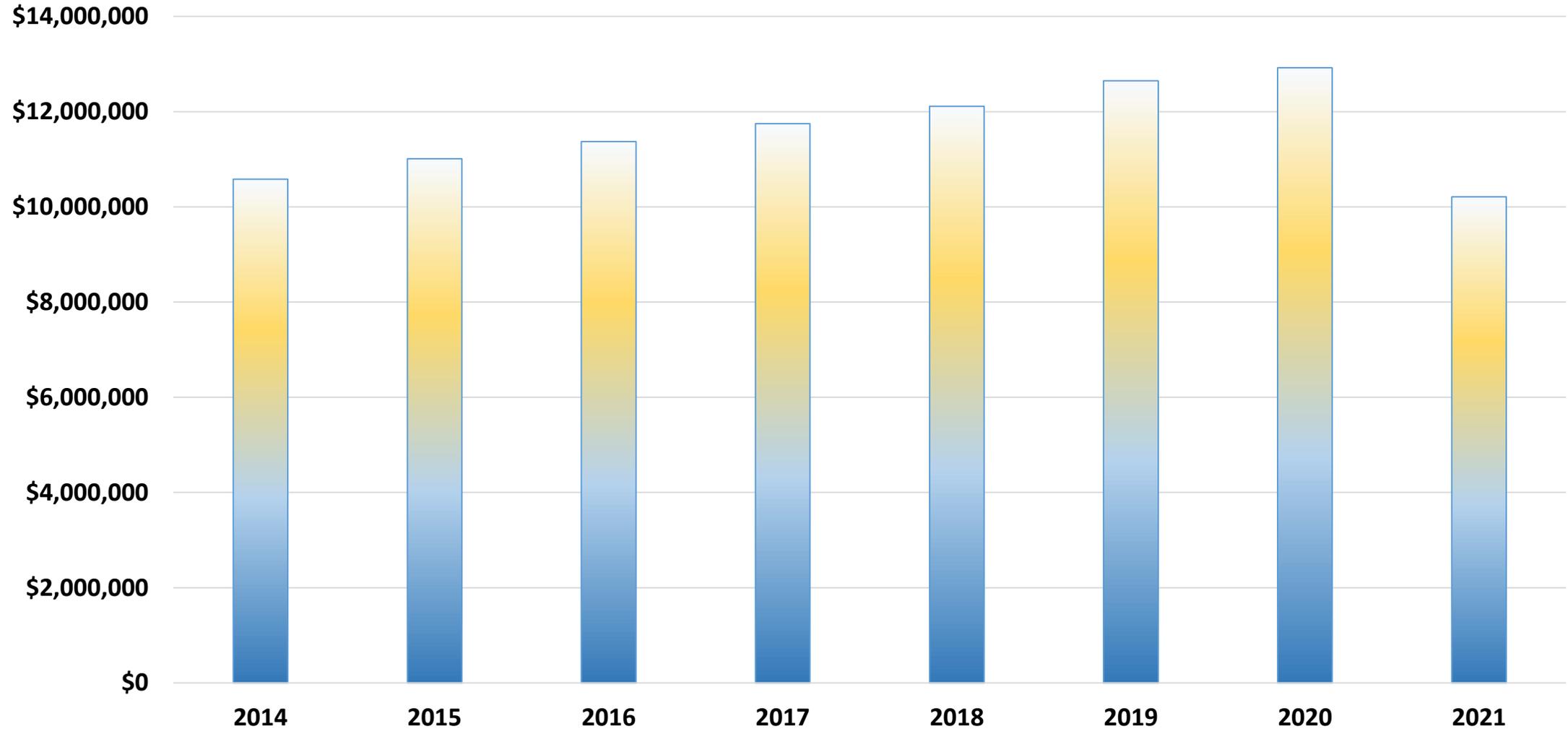
**REVENUE**

# Project New Growth

New Growth – Property Tax Revenues added to the levy that result from new construction or renovations

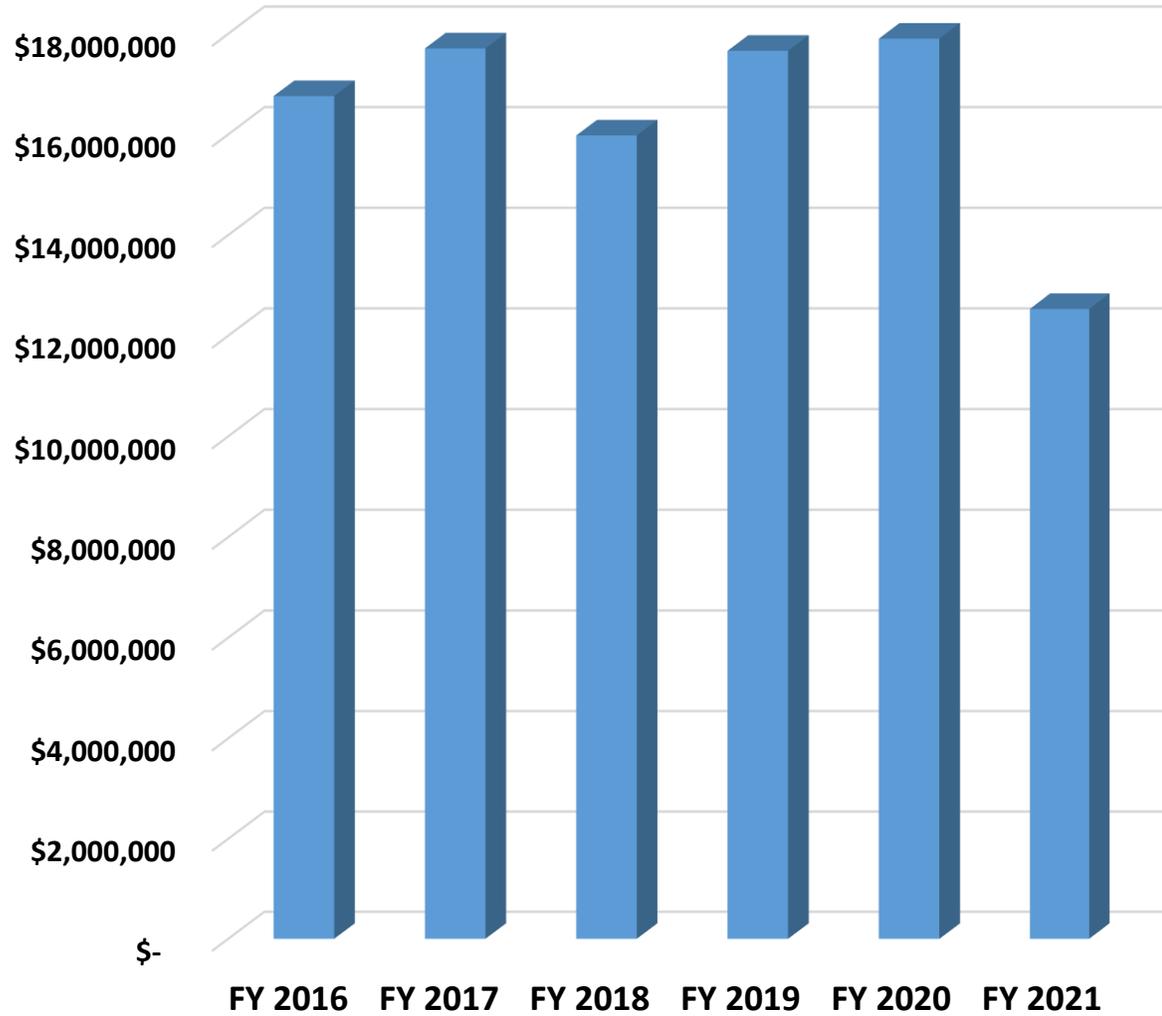


# Net State Aid

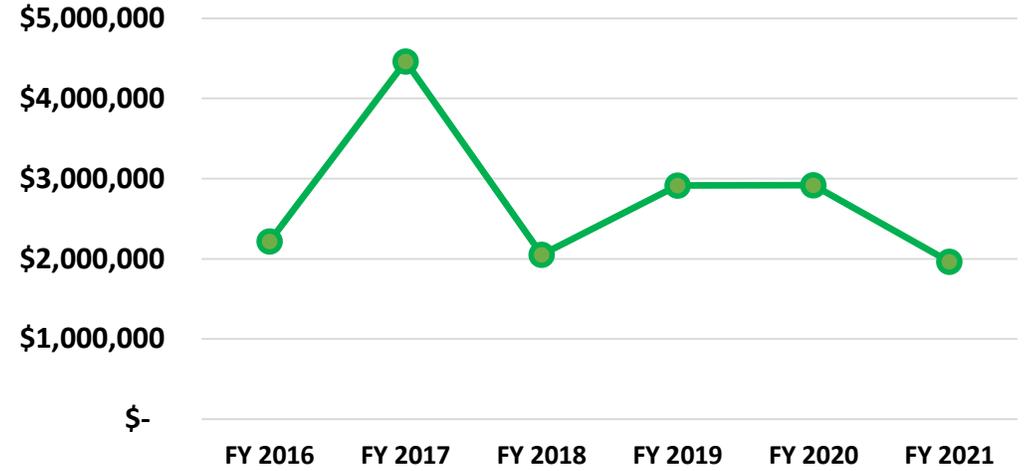


# Revenue: Local Receipts

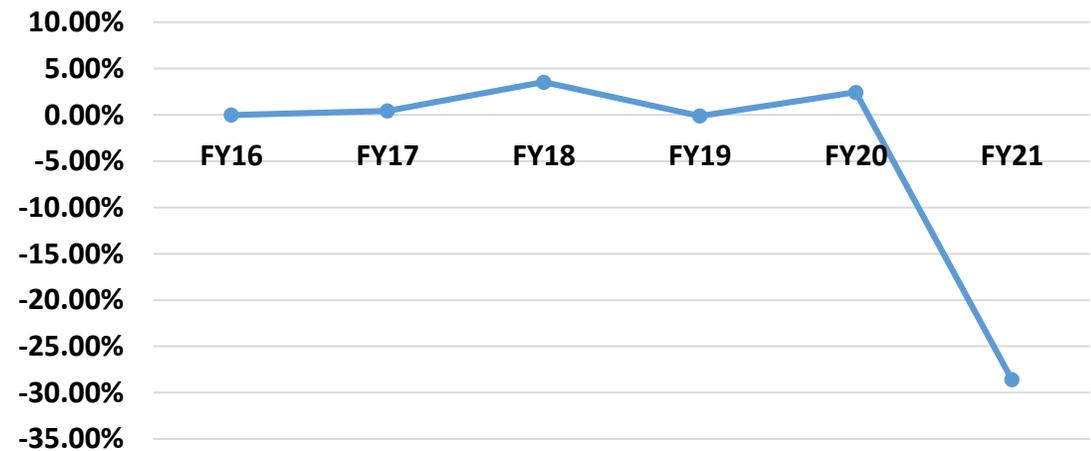
## Local Receipt History



## License & Permit Revenue

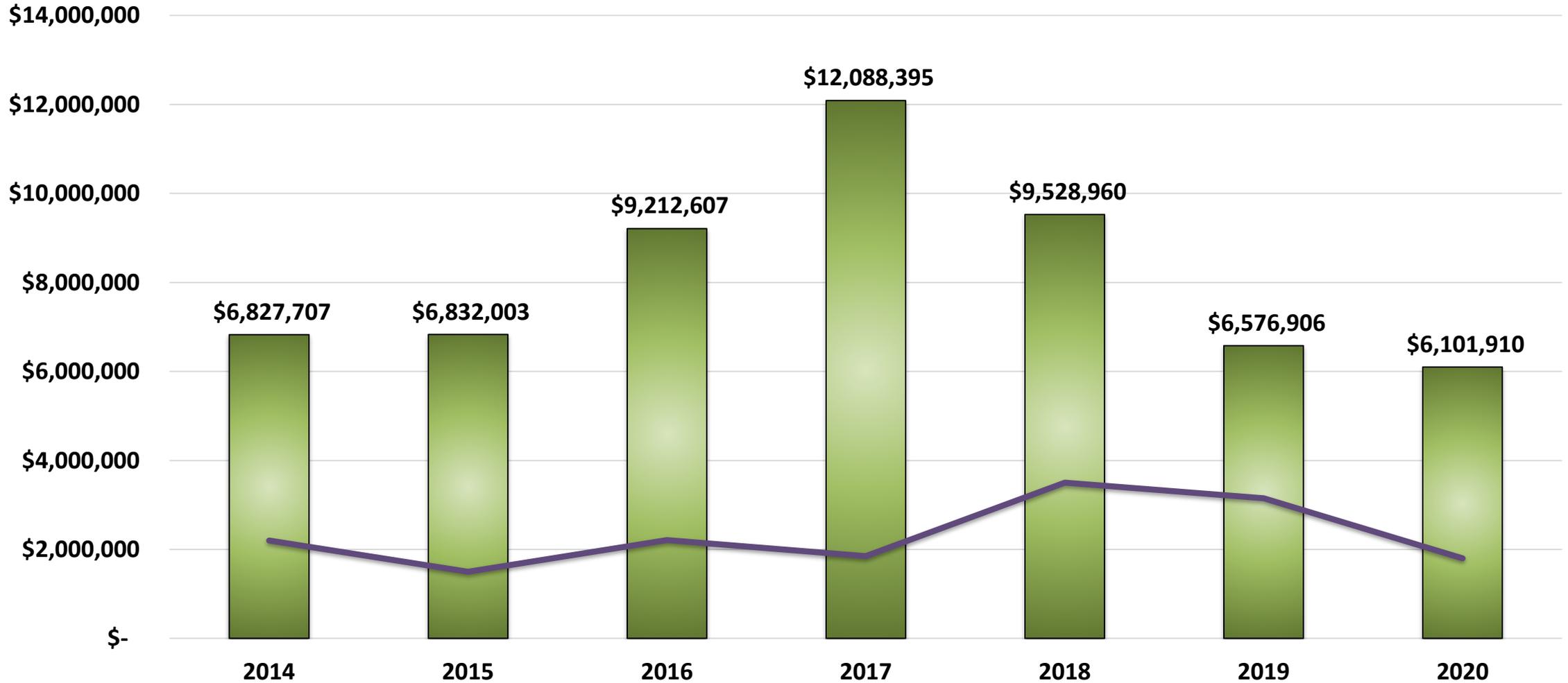


## MV Excise Tax



# Free Cash History

Certified Free Cash & Free Cash Used for Operations



Key Budget Driver

**EXPENSES**

# Remaining Initiatives for FY21

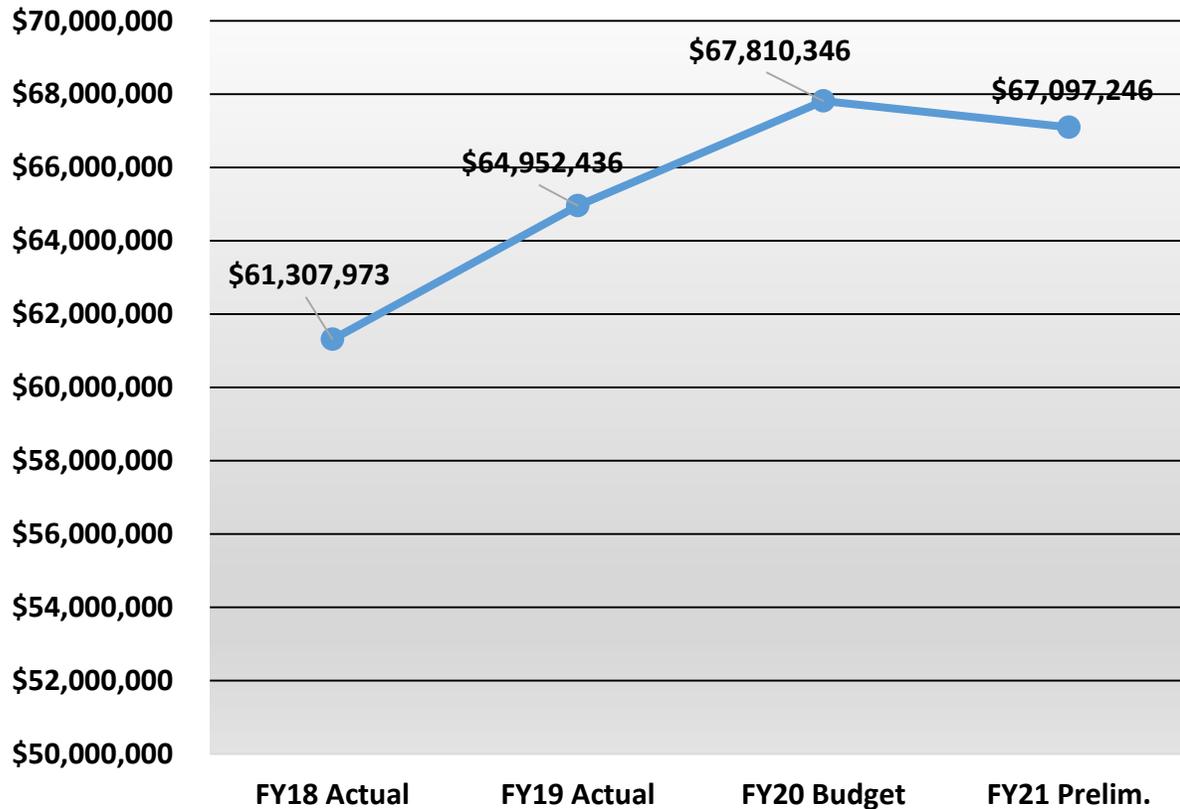
New Initiative	Department	Annual Cost	FTEs Added	Staff Cost	Expense or Related Contract Cost	Total Cost
LFNR CRT &KMS	DPW	Yes	2	\$85,568	\$95,000	\$180,568
KMS Custodians	Facilities	Yes	2	\$125,000	\$0	\$125,000
Vegetation Management	DPW	Yes	0	\$0	\$30,000	\$30,000
Total				\$210,568	\$125,000	\$335,568

# Types of Reductions

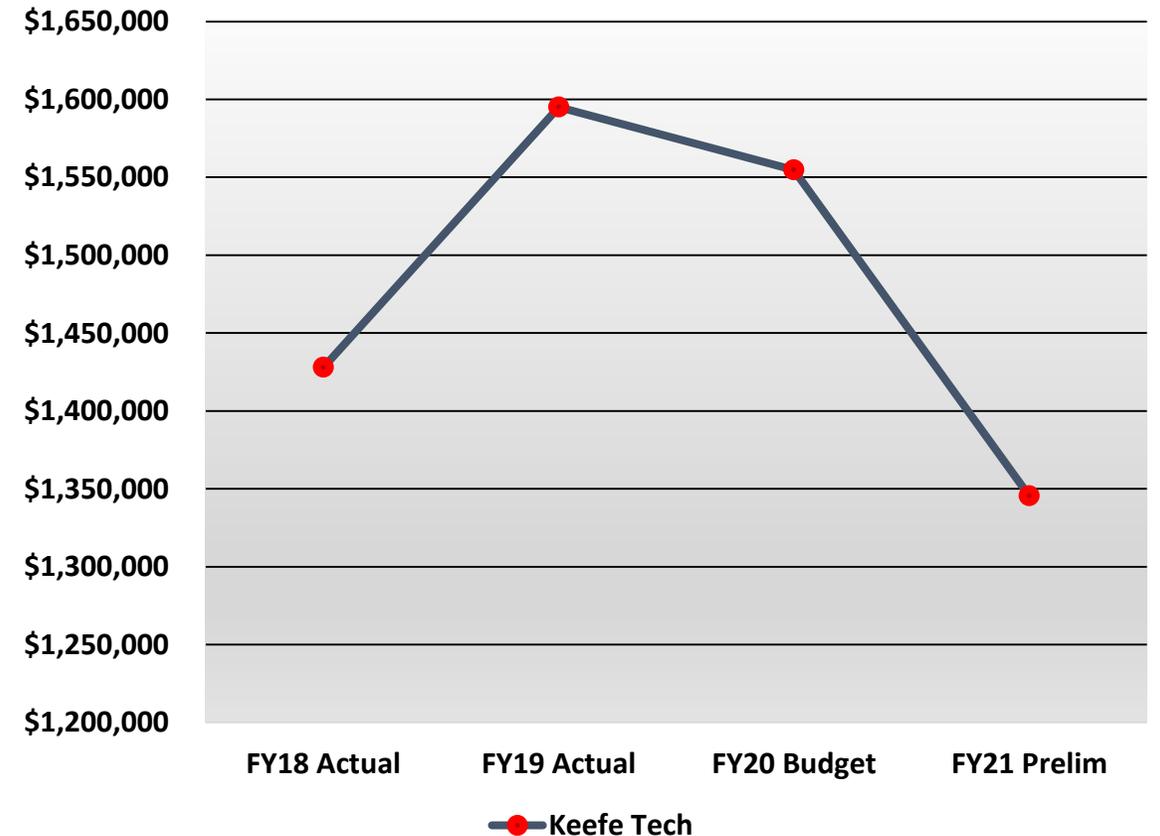
- Closure/reduction of hours for Town Buildings
- Consolidation/elimination of positions
- Savings from staff turnover
- Move expenses to grant funding
- Reduce/eliminate expense
- Positions frozen
- Reduction of staff hours

# Education Amended Preliminary Budget

## NPS Expense History

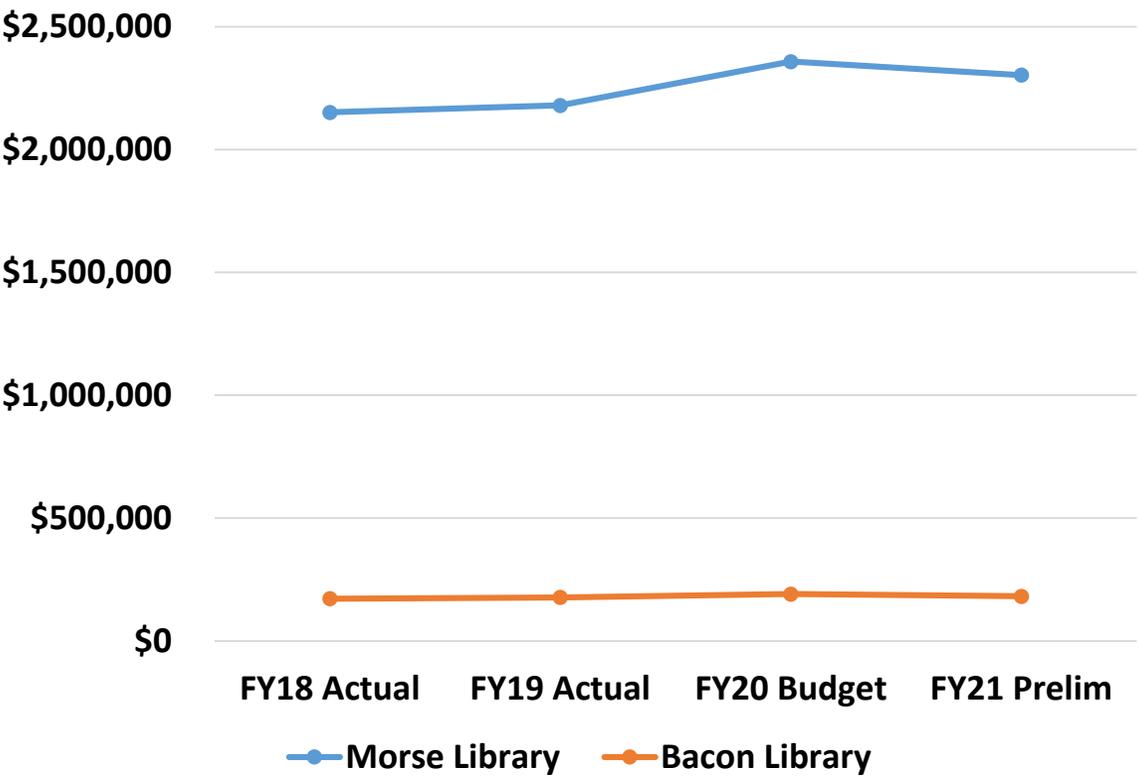


## Keefe Tech History



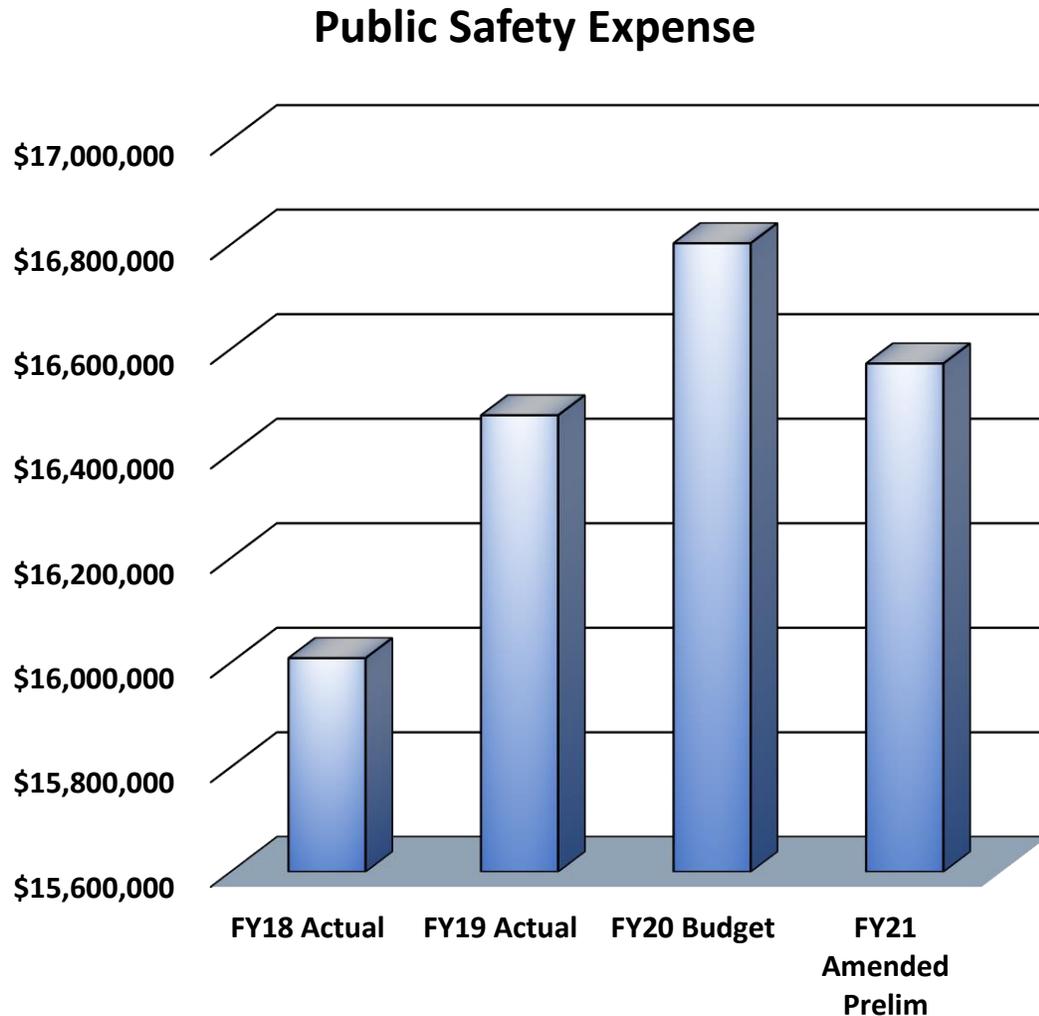
# Libraries Amended Preliminary Budget

**Libraries Expense History**



Morse	Bacon
<b>Reduction-</b> Reduction of Sunday hours by One hour	<b>Reduction-</b> Director savings applied to library programming. BFL Director position being filled by MILB Assistant Director
<b>Reduction-</b> Staff Turnover	
<b>Reduction-</b> Elimination of Part-time Administrative Position	

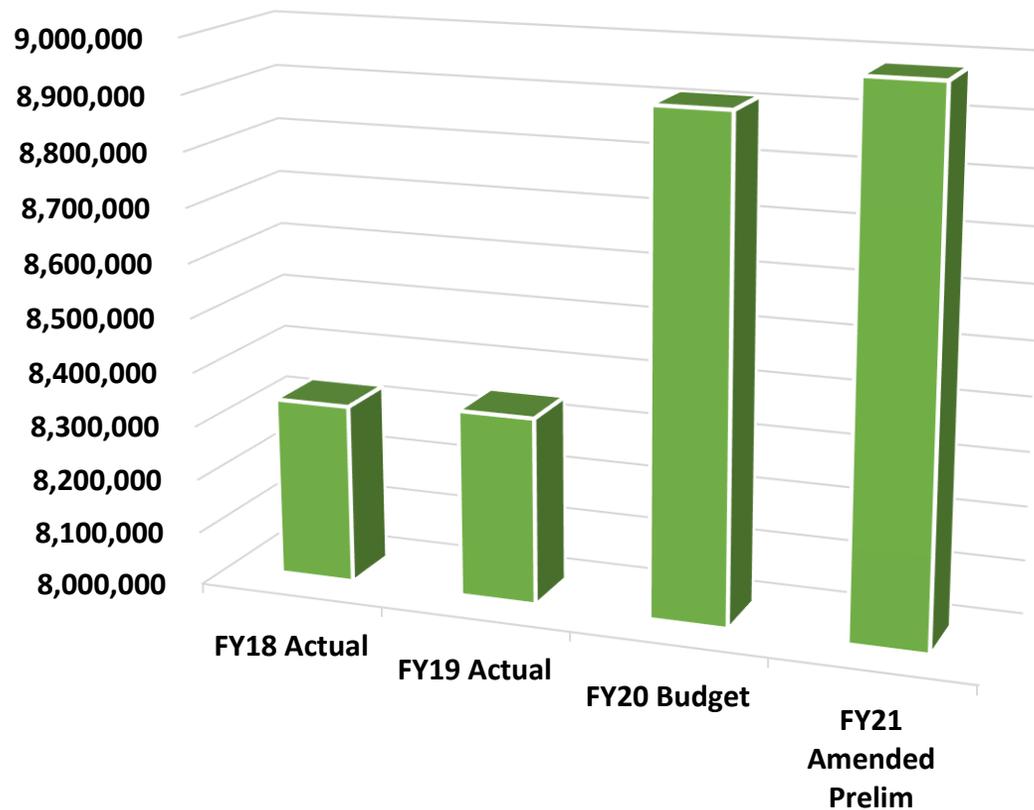
# Public Safety Amended Preliminary Budget



Police Department	Fire Department
<b>Reduction-</b> Parking Enforcement part-time hours eliminated	<b>Reduction-</b> Elimination of Administrative Position
<b>Reduction-</b> Grant funding dispatcher	
<b>Reduction-</b> Reduction in hours of administrative position	
<b>Reduction-</b> 1/2 NPD Officer FTE Frozen for FY 2021	
<b>Reduction-</b> Reducing expenditure for Accreditation Consultant	

# Public Works Amended Preliminary Budget

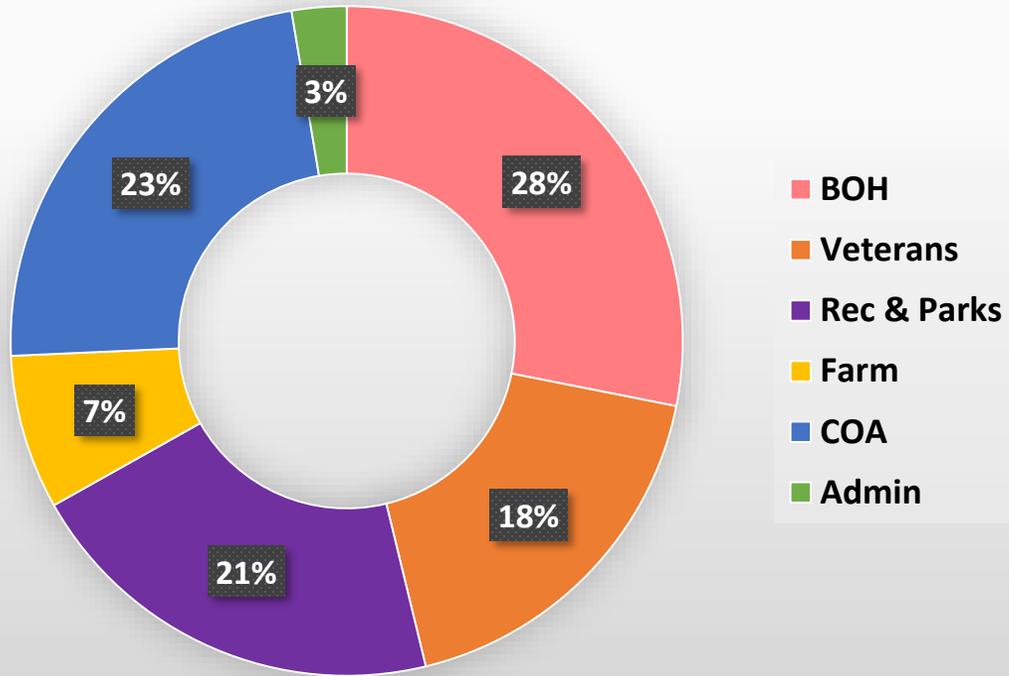
**DPW Expense History**



Additions	Reduction
<b>Addition-</b> Cochituate Rail Trail & Kennedy Middle School Laborers	<b>Reduction-</b> Hours for Clerical staff due to interim closure on Mondays
<b>Addition-</b> Vegetation Management	<b>Reduction</b> – Gas & Diesel projected savings
<b>Addition</b> – Waste Disposal Contract	

# Community & Health Services Amended Preliminary Budget

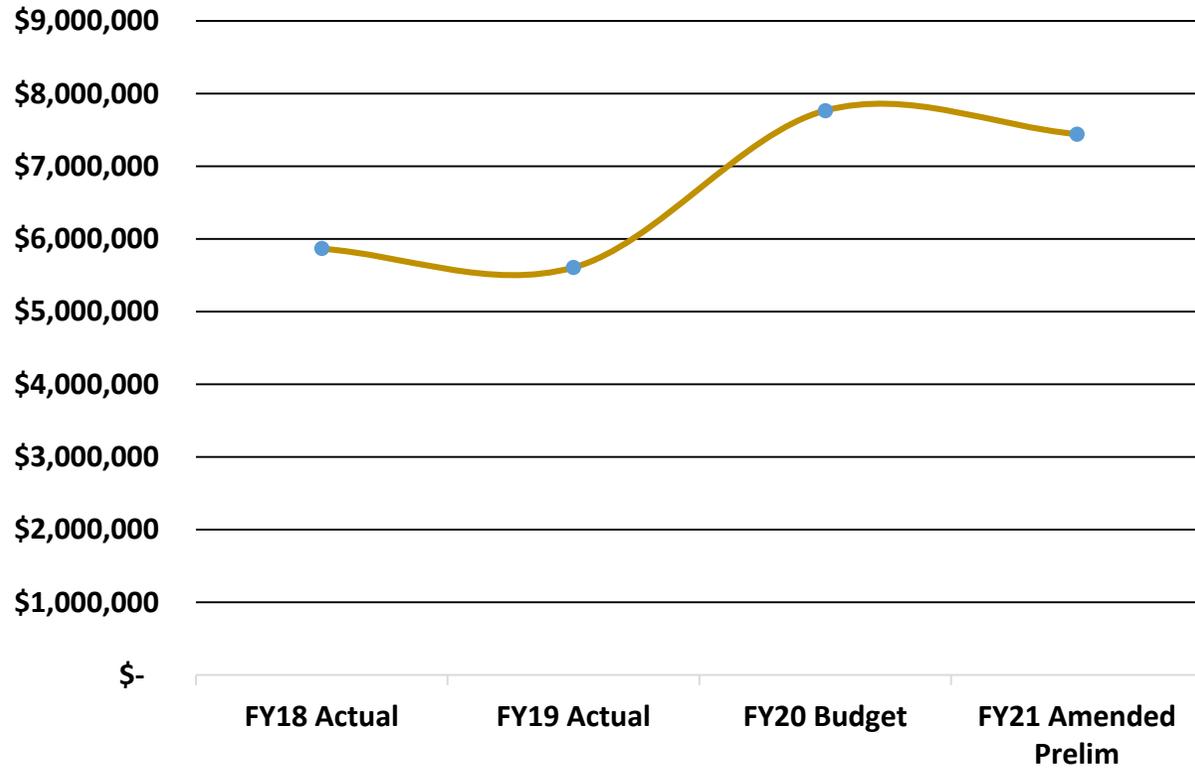
**BOH & Community Services FY21 Budgets**



BOH	Community Services
<b>Addition-</b> The increase of in salaries management are strategic partnership duties allocated to the BOH Director	<b>Reduction-</b> Recreation & Parks budget is reduced based on removing the new initiative for the part time teen center monitors and staff turnover savings due to a recent retirement
	<b>Reduction-</b> Laying off the Special Assistant
	<b>Reduction-</b> Laying off Executive Assistant

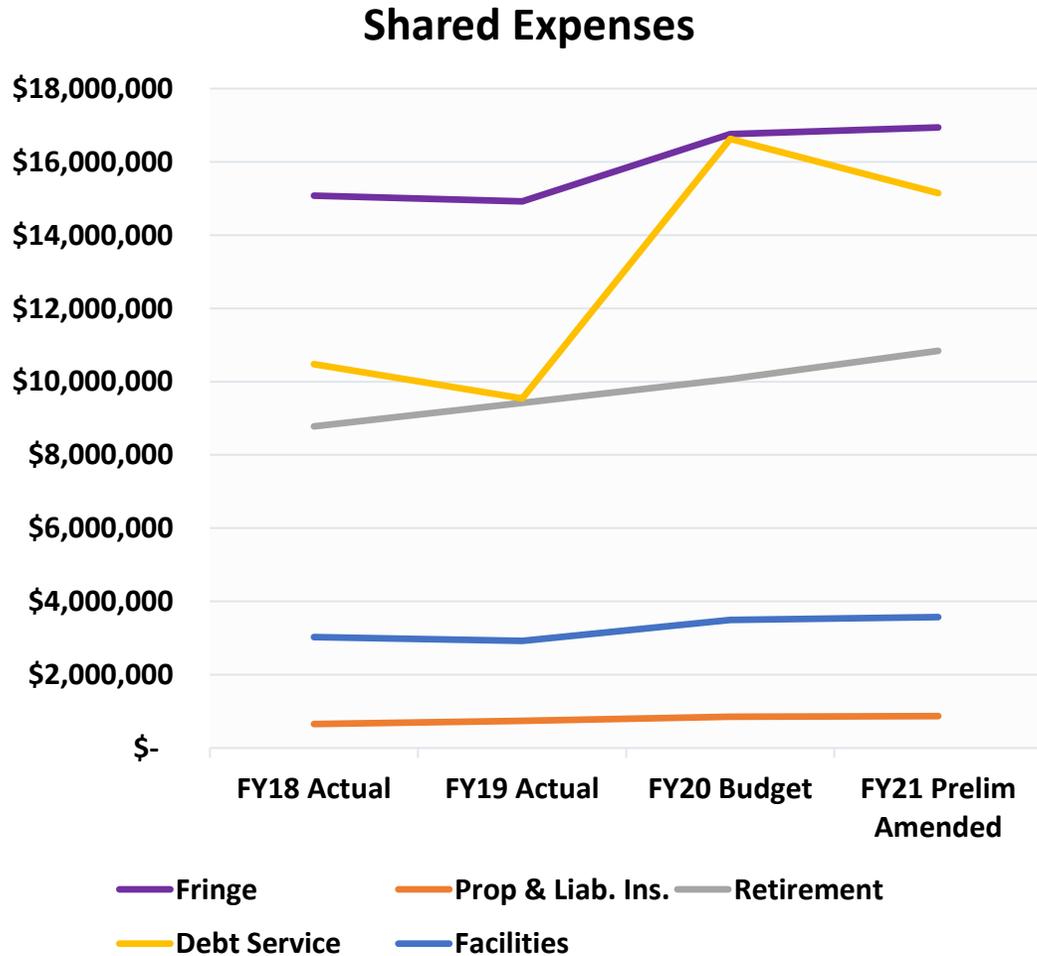
# Administrative Support Services Amended Preliminary Budget

**Admin Support Services Expenses**



Additions	Reductions
<b>Addition-IT-</b> Increases for consulting support, Cleargov module and IT Director responsibilities	<b>Reduction-BOS-</b> Town Administrator taking a pay cut for FY21
<b>Addition-BOS-</b> Allocated for a 311 type system to improve communication and correspondence with residents	<b>Reduction-Assessor-</b> Cost savings from staff turnover
<b>Addition-Clerk-</b> Salaries operational increase for elections	<b>Reduction-Several Departments</b> Reduction from Preliminary FY21 budget is a result of the interim Monday Town Hall closure
<b>Addition-BOS-</b> Staffing Changes	<b>Reduction-BOS-</b> CBA Settlements

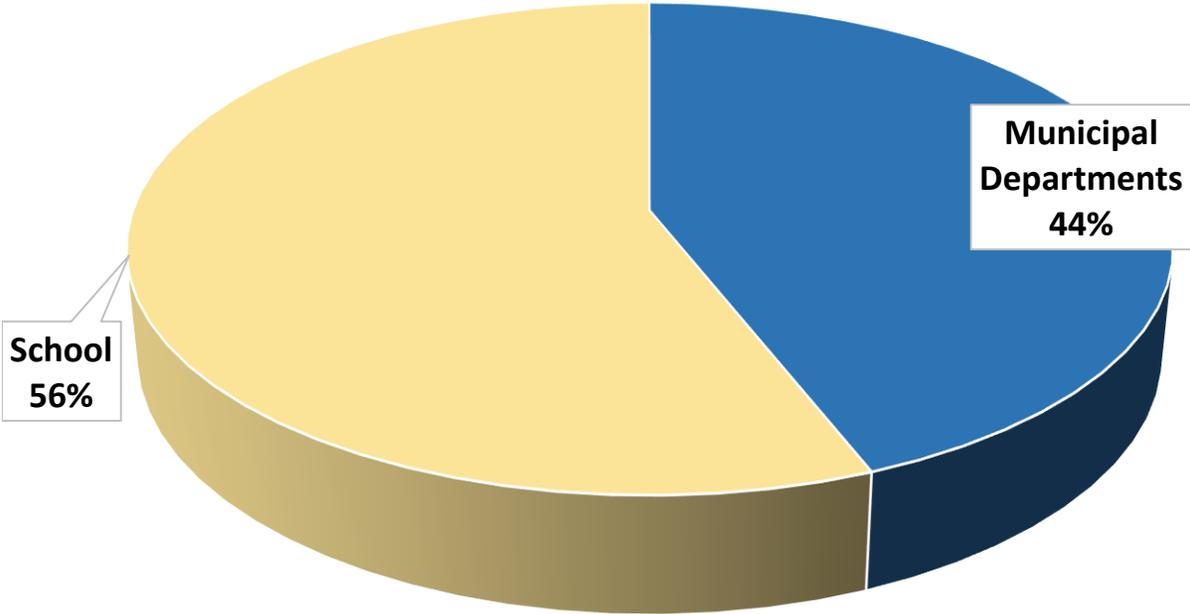
# Shared Expenses Amended Preliminary Budget



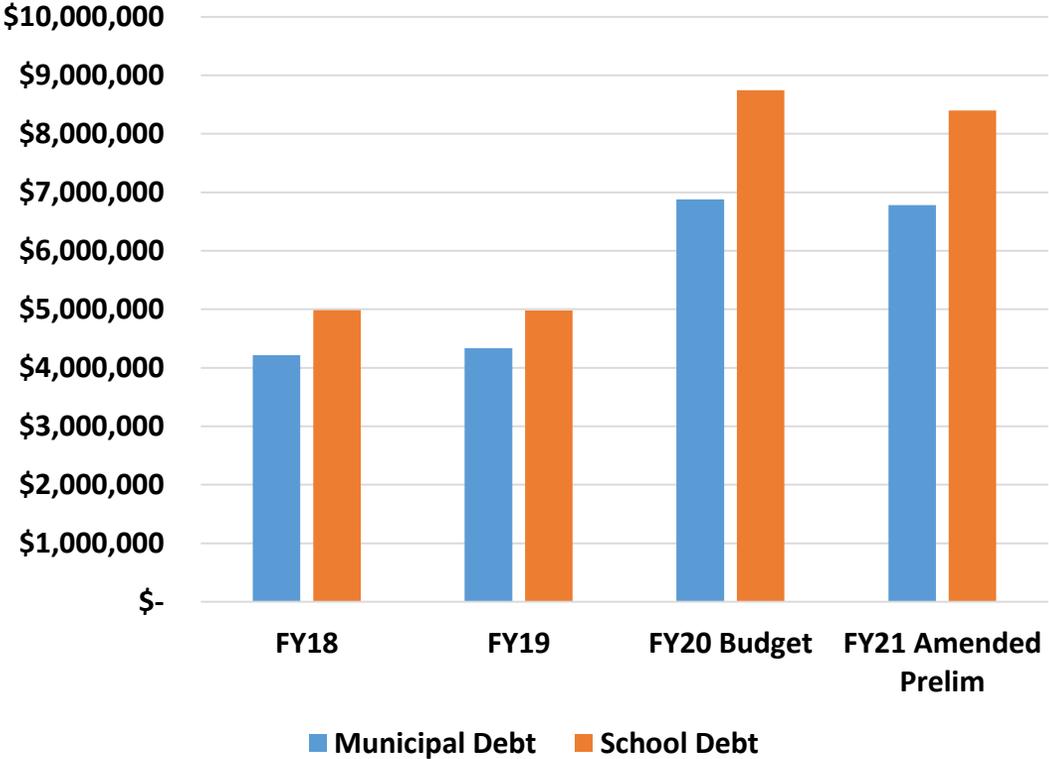
Additions	Subtractions
<p><b>Addition-Property &amp; Liability Insurance-</b> Increase of The Town's insurance costs continue to climb. While the increase is modest, we hope that our safety programs will help keep costs reasonable</p>	<p><b>Reduction-Fringe-</b> Reduction in health insurance by based on an anticipated reduction in the number of new hires for FY21.</p>
<p><b>Addition-Fringe-</b> Increase of to unemployment</p>	<p><b>Reduction-Debt Service-</b> Decrease in total debt service of for 2021</p>
<p><b>Addition</b> – two custodians to support COVID-19 cleaning efforts</p>	<p><b>Reduction-Facilities Management-</b> Laying off Project Manager</p>

# Debt Service

### FY21 Budget



### Debt Service Trends



# Other Reductions Considered

Further decrease  
building hours

Additional staff  
lay-offs and  
furloughs

Deferring  
maintenance of  
office equipment

Reduction in  
materials/supply  
budget lines

Converting  
programs to fee  
for service

Reducing full-  
time positions to  
part-time

Reducing  
contract services

Reducing travel  
budgets

Closure of a Fire  
Station

**FY 2021 & Beyond**

**LOOKING FORWARD**

# Next Steps

- **1/12 Budgeting**
- **Financial Committee**
- **Public Forum**
- **Interviews on the Commons**
- **Community Sharing of Information**
- **Town Meeting**



**Questions ?**